

Приложение

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Муромский институт (филиал)
федерального государственного бюджетного образовательного учреждения
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Кафедра Ин.Яз.

УТВЕРЖДАЮ
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подпись

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**ФОНД ОЦЕНОЧНЫХ СРЕДСТВ
ДЛЯ ТЕКУЩЕГО КОНТРОЛЯ И ПРОМЕЖУТОЧНОЙ АТТЕСТАЦИИ
ПРИ ИЗУЧЕНИИ УЧЕБНОЙ ДИСЦИПЛИНЫ**

Иностранный язык
наименование дисциплины

09.03.03 Прикладная информатика
код и наименование направления подготовки

наименование профиля подготовки

бакалавриат
уровень высшего образования

Муром, 2016 г.

ПАСПОРТ ФОНДА ОЦЕНОЧНЫХ СРЕДСТВ

Фонд оценочных средств (ФОС) для текущего контроля успеваемости и промежуточной аттестации по дисциплине «Иностранный язык» разработан в соответствии с рабочей программой, входящей в ОПОП направления подготовки 09.03.03 Прикладная информатика.

№№ п/п	Контролируемые разделы (темы) дисциплины	Код контролируемой компетенции (или ее части)	Наименование оценочного средства
1	Бытовая сфера общения.	ОК-5	тест, вопросы к устному тесту
2	Учебно-познавательная сфера общения.	ОК-5	тест, вопросы к устному тесту
3	Социально-культурная сфера общения.	ОК-5	тест, вопросы к устному тесту
4	Профессиональная сфера общения.	ОК-5	тест, вопросы к устному тесту

Фонд оценочных средств по дисциплине «Иностранный язык» предназначен для аттестации обучающихся на соответствие их персональных достижений поэтапным требованиям образовательной программы, в том числе рабочей программы дисциплины «Иностранный язык», для оценивания результатов обучения: знаний, умений, владений и уровня приобретенных компетенций.

Фонд оценочных средств по дисциплине «Иностранный язык» включает:

1. Оценочные средства для проведения текущего контроля успеваемости:

- тестирование;
- устный опрос.

2. Оценочные средства для проведения промежуточной аттестации в форме:

- итогового теста для проведения экзамена;
- списка вопросов для собеседования.

Перечень компетенций, формируемых в процессе изучения дисциплины «Иностранный язык» при освоении образовательной программы по направлению подготовки 09.03.03 Прикладная информатика:

ОК-5: способность к коммуникации в устной и письменной формах на русском и иностранном языках для решения задач межличностного и межкультурного взаимодействия

<i>Знать</i>	<i>Уметь</i>	<i>Владеть</i>
иноязычную лексику и грамматику общего и общепрофессионального характера, правила речевого этикета, культуру и традиции стран изучаемого языка, основы делового письма	понимать и передавать иноязычную информацию в рамках межкультурной коммуникации	готовностью использовать иностранный язык в устной и письменной формах с целью решения задач межкультурного взаимодействия

В результате освоения дисциплины «Иностранный язык» формируется компетенция ОК-5: способность к коммуникации в устной и письменной формах на русском и иностранном языках для решения задач межличностного и межкультурного взаимодействия.

Показатели, критерии и шкала оценивания компетенций текущего контроля знаний по учебной дисциплине «Иностранный язык»

Текущий контроль знаний, согласно положению о проведении текущего контроля успеваемости и промежуточной аттестации обучающихся (далее Положение) в рамках изучения дисциплины «Иностранный язык» предполагает тестирование, устный опрос и выполнение заданий по практическим работам.

Регламент проведения и оценивание устного опроса

В целях закрепления практического материала и углубления теоретических знаний по разделам дисциплины «Иностранный язык» предполагается выполнение устных опросов студентов, что позволяет углубить процесс познания, раскрыть понимание прикладной значимости осваиваемой дисциплины.

Регламент проведения мероприятия

№	Вид работы	Продолжительность
1.	Предел длительности опроса	5 мин.
2.	Дискуссия	1 мин.
3.	Комментарий преподавателя	1 мин.
	Итого (в расчете на один опрос)	7 мин.

Критерии оценки устного опроса (до 5 вопросов)

Оценка	Критерии оценивания
5 баллов	Ответ на вопрос раскрыт полностью, в представленном ответе обоснованно получен правильный ответ.

4 балла	Ответ дан полностью, но нет достаточного обоснования или при верном ответе допущена незначительная ошибка, не влияющая на правильную последовательность рассуждений.
3 балла	Ответы даны частично.
2 балла	Ответ неверен или отсутствует.

Регламент проведения и оценивание тестирования студентов

В целях закрепления практического материала и углубления теоретических знаний по разделам дисциплины «Иностранный язык» предполагается выполнение тестирования студентов, что позволяет углубить процесс познания, раскрыть понимание прикладной значимости осваиваемой дисциплины.

Регламент проведения мероприятия

№	Вид работы	Продолжительность
1.	Предел длительности тестирования	40 мин.
2.	Внесение исправлений	5 мин.
	Итого (в расчете на тест)	45 мин.

Критерии оценки тестирования студентов

Оценка выполнения тестов	Критерии оценки
<i>1 балл за правильный ответ на 1 вопрос</i>	<i>правильно выбранный вариант ответа (в случае закрытого теста), правильно вписанный ответ (в случае открытого теста)</i>

ОЦЕНОЧНЫЕ СРЕДСТВА ДЛЯ ТЕКУЩЕГО КОНТРОЛЯ ЗНАНИЙ ПО УЧЕБНОЙ ДИСЦИПЛИНЕ «Иностранный язык»

1 СЕМЕСТР

Темы для изучения.

Рейтинг-контроль 1.

1. О себе. Местоимения.

2. Моя семья. Артикль.

Рейтинг-контроль 2.

1. Моя семья. Степени сравнения.

2. Наш институт. Предлоги.

3. Наш институт.

Рейтинг-контроль 3.

- 3) ended
- 4) finished

2. The graduates from our university take a _____ course to get the Candidate of Science degree.

- 1) last
- 2) finishing
- 3) postgraduate
- 4) entering

3. On _____ from college, all the students of our group got a good job.

- 1) admittance
- 2) leaving
- 3) entering
- 4) graduation

УСТНЫЙ ОПРОС

Ответьте на вопросы.

Тема. О себе.

1. What is your name?
2. How old are you?
3. Where are you from?
4. What is your occupation?
5. Are you married or single?
6. What kind of person are you?
7. What do you look like? Do you look like your parents?
8. What is your hobby?

Тема. Моя семья.

1. Have you a family?
2. Is your family large or small?
3. How many are you in the family?
4. Whom does your family consist of?
5. What is your mother's/brother's name?
6. How old is she/he?
7. What is her/his occupation?
8. Is she/he married/single?
9. What kind/sort of person is she/he?
10. Who are your relatives? Where do they live?
11. Is your family friendly?
12. What does the family mean to you?
13. What kind of family would you like to have in future?

Тема. Наш институт.

1. What institute do you study at?
2. Who is the head of your institute?
3. How many departments are there at your institute? What are they?
4. What department do you study at?

10. What are the longest rivers in the country?
11. What can you say about the present economic situation in Russia?
12. What great Russians do you know?

Тема. Мой город.

1. What is your native town? Why is called so?
2. Where is it situated?
3. When was it founded?
4. What is its population?
5. Is it an industrious centre? What are the industries?
6. What are the educational institutions of your native town?
7. What is the cultural life of your native town?
8. Are there any squares and monument in the town? What are they?
9. What are the historical monuments of the past?
10. What great men were born in your town?
11. Do tourists come to your town? What attracts them? What you recommend them

to visit?

12. Why do you like your town?

Тема. Культура и традиции англоговорящих стран.

Найдите информацию в иноязычных источниках и подготовьте выступление по следующим темам:

1. The UK and its culture in brief.
2. The US and American culture in brief.
3. Canada in brief.
4. British traditions and customs.
5. American traditions and cultures.
6. Education in Great Britain and the USA.
7. Political system of Great Britain.
8. Political system of the USA.

3 СЕМЕСТР

Темы для изучения.

Рейтинг-контроль 1.

1. Речевой этикет в бытовой сфере общения.
2. Речевой этикет в учебно-познавательной сфере общения.
3. Речевой этикет в социально-культурной сфере общения.
4. Деловое общение. Письмо.
5. Деловое общение в профессиональной сфере.

Рейтинг-контроль 2.

1. Компьютерная система. Словообразование.
2. Компьютерная система. Глаголы с окончанием –ed.
3. Аппаратное обеспечение. Центральный процессор. Глаголы с окончанием –

ing.

Рейтинг-контроль 3.

1. Аппаратное обеспечение. Память. Инфинитив и инфинитивные конструкции.

ing. 2. Аппаратное обеспечение. Центральный процессор. Глаголы с окончанием –

ТЕСТИРОВАНИЕ

Тема. Оформление делового письма

Расположите части делового письма в правильном порядке.

1.

1) Manufacturers Trust Company,
55 Broad Street,
New York 27, N.Y.

2) October 15 2005

3) Messrs. A. Smith & Co., Ltd.,
28 Moorgate St.,
London, E. C., England

4) In order to correct this error, we are sending enclosed the cheque for the ...

5) Dear Sirs

We must apologize for sending you the cheque for the wrong amount of money

6) Please rest assured that we shall make every effort not to repeat such mistakes in the future.

Faithfully yours

2.

1) Mr. Gilbert M. Ramirez
Vice President, Marketing
Soup and Salads Restaurant
5632 Western Avenue
Los Angeles, California 90026

2) Sincerely yours

Bill Chang
Bill Chang
President

3) Polycomp Worldwide
459-34 Grand Hotel Avenue
Yaipai
Taiwan

4) August 15, 2003

5) Your letter of March 15 arrived this morning

.....
I look forward to your visit next month.

6) Dear Mr. Ramirez

3.

1) 45 Agate Road
London NW6 0AH

2) 15 March 2006

3) Yours sincerely,

Michele Peters
Michele Peters
Enclosure

4) Maria Sanchez
Human Resource Specialist
Netlives Ltd.
632 Garrison Road
Cambridge CB4 1HD

5) Dear Ms. Sanchez,

6) I read about a job opening for an administrative assistance site.

.....
I look forward to meeting from you soon.

Тема. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

1.

(1) Mr. Walter Robinson
Paul Center
115 Irvin Lane
(2) Dallas, Texas (3) 75201

(4) Dr. John Dean
12247 Rodeo Drive
Seattle, (5) Washington (6) 98110

1) Sender's city name
2) ZIP code of the delivery address
3) ZIP code of the return address
4) Recipient's name
5) Sender's name
6) Name of the state

2.

(1) Midtec Cables Ltd,
Cotton Road,
(2) Exeter (3) EX4 9DT,
England

(4) Mrs I.Ruth
(5) Golden Holidays
12 Cambridge Court

London (6) WC2H 8HI

- 1) the sender
 - 2) the ZIP Code in the mailing address
 - 3) the town the letter comes from
 - 4) the addressee
 - 5) the ZIP Code in the return address
 - 6) the addressee's company name
- 3.

(1) Foreign Language Institute
555 (2) Deer Run Lane
Aurora, (3) CO 800014

(4) Sandberg Educational, Inc.
(5) Orchard Ridge Corporate Park
Building Two, Fields Lane
(6) Brewster, NY 10509

- 1) the ZIP Code in the return address
- 2) the addressee's company name
- 3) the sender's company name
- 4) the street name in the return address
- 5) the town in the mailing address
- 6) the street name in the mailing address

(CPC) Тема. Оформление резюме, письма-заявления, письма-уведомления, письма запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

1.

We are seeking support from the Foundation to enable us to develop a program. We ask for your partnership because of the Foundation's interest in alternative education and youth leadership development especially for those from the underrepresented minority communities. We look forward to your consideration of our request and the opportunity to submit a formal proposal for your review.

- 1) CV
 - 2) Memo
 - 3) Letter of apology
 - 4) Letter of inquiry
- 2.

.....
Thank you for your fax dated 13 May concerning your order for five of our drills.

We must apologise for the delay in shipping this order. This was due to unforeseen circumstances. However, we are dealing with your order now and it will be sent without further delay.

.....

- 1) Letter of application
- 2) CV
- 3) Memo
- 4) Letter of apology
- 3.

I am seeking a position in your engineering department where I may use my training in computer sciences to solve Taylor's engineering problems. I would like to be a part of the department that developed the Internet Selection System but am unsure whether you have a current opening. If there is a position open at Taylor Inc., please let me know whom I should contact for further information.

- 1) Contract
- 2) Letter of application
- 3) Letter of apology
- 4) CV

(CPC) Тема. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

1.
(1) _____ : Caroline Burton
From : Sue Swiss
Subject : meeting with a client
Date : (2) _____

I have to change the date of a meeting with Mr. John Williams scheduled for (3) _____ because of the urgent trip to the headquarters of our company from 4 May to 10 May. Will you please make new arrangements with him.

- (4) _____
1) Thanks
2) To
3) Monday, 30 April
4) 6 May

2.
(1) _____ : Supervisor
(2) _____ : Eugenia Wehr
Date : 7 June 2006
(3) : Proposed Change in Schedule
Dear Supervisor,

I am writing to request a change in my schedule for the fall semester. I would like to work from Tuesday-Friday from 8AM to 7PM, for a total of four ten-hour days per week. I trust that we will be able to come to a mutually beneficial agreement.

(4) _____

- 1) E.W.
- 2) From
- 3) Subject
- 4) To

3.

(1) _____ : Project Planning Dept

From : GM

(2) : Aqua Warm BV

I am sure that you have read about the recent explosion at Perfecta Ltd. We have decided not to install any more (3) _____ central heating systems until we can be sure that they are absolutely safe.

Please write and inform them of this.

(4) _____

- 1) Subject
- 2) Aqua Warm
- 3) T.Y.
- 4) To

Тема. Речевой этикет в бытовой сфере общения

Выберите соответствующие варианты.

1. Victor: «How do you do?»

Hostess: «_____»

- 1) Thanks, great
- 2) Quite well
- 3) Fine!
- 4) How do you do?

2. Ann: “How about accepting the invitation?”

Girl-friend: “_____”

- 1) Great, I think it's a good idea.
- 2) We are happy you've accepted our invitation
- 3) Thank you for accepting our invitation
- 4) My girl-friend never accepts such invitations

3. Father: “I see you have a problem with a software task. Do we have to buy a computer for your home work?”

Son: “_____”

- 1) Sure, if only we can afford that
- 2) Solving this problem is not connected with a home computer
- 3) Thank you, it was very kind of you
- 4) I am not sure that I'm good at solving problems

Тема. Речевой этикет в учебно-познавательной сфере общения

Выберите соответствующие варианты.

1. Teacher: "Let me help you with the translation"

Student: "_____"

- | | |
|---|---------------------------------------|
| 1) You are welcome. Don't mention it. | 2) Here you are |
| 3) I'm afraid I won't be able to help you | 4) It's all right. I'll manage, thank |

you.

2. Student 1: "Let's go to the library right now and look up this word in the dictionary!"

Student 2: "_____"

- 1) Why should I? I'd rather send a fax.
- 2) Why should we? I don't remember this word.
- 3) Good idea! Let's do it now.
- 4) I don't know what this word means.

3. Student: "I'd like to fix an appointment with the principal for tomorrow"

Secretary: "_____"

- 1) You can come earlier if he is free.
- 2) Would nine tomorrow be all right?
- 3) I'm afraid not. He's got rather a full day today.
- 4) How about Tuesday then?

Тема. Речевой этикет в социально-культурной сфере общения

Выберите соответствующие варианты.

1. Firm representative: "_____"

Secretary: "Sorry, the boss isn't in now. Please call back in an hour"

- 1) I know your boss is on a business trip. When can I see him?
- 2) I'm sure, your boss isn't in.
- 3) Morning, I would like to talk with Mr. Brown.
- 4) I want to get into the office of your boss immediately.

2. Waiter: "Would you like something to drink?"

Customer: "_____"

- 1) You must bring me a cup of coffee.
- 2) Give me coffee.
- 3) I wonder if I could have a cup of coffee, please.
- 4) Can I have a cup of coffee, please?

3. Manager: "_____"

Employee: "I think, it's a harmful habit"

- 1) What's your idea about smoking?
- 2) Can you give me a cigarette?
- 3) Can I smoke here?
- 4) Have you got any bad habits?

Тема. Деловое общение в профессиональной сфере

Выберите соответствующие варианты.

1. Manager: "Could you make a copy of this report?"

Secretary: "_____"

- 1) No problem. What time is he arriving?
- 2) I'd rather not. It's my birthday
- 3) Sure, black with sugar?
- 4) Sure.

2. Consultant: "What was your position?"

Ann: "_____"

- 1) Assistant Production Management
- 2) My position was quite clear
- 3) I liked my position very much
- 4) Yes, it was.

3. Clerk: "How do you want your cash?"

Customer: "_____"

- 1) I want it all now, please
- 2) In tens and twenties, please
- 3) The more the better, please
- 4) Very quickly, please

Тема. Словообразование

Выберите соответствующие варианты.

1. _____ is designed to inform, influence, or persuade people.

- | | |
|----------------|-----------------|
| 1) Advertiser | 2) Preadvertise |
| 3) Advertising | 4) Advertise |

2. We weren't allowed onto the ferry because it had been _____.

- | | |
|---------------|------------|
| 1) overbooked | 2) bookery |
| 3) rebook | 4) booker |

3. Cable TV and work desk with _____ telephone lines are available in each room.

- | | |
|------------------|---------------|
| 1) modernisation | 2) modernised |
| 3) modernist | 4) modernism |

УСТНЫЙ ОПРОС

Ответьте на вопросы.

Тема. Компьютерная система.

1. What kind of device is a computer?
2. What is it used for?
3. What are the kinds of computers?
4. What does a computer system consist of?
5. What does hardware include?
6. What is the purpose of hardware?
7. What does software represent?
8. What are the tasks of software?
9. What can data consist of?
10. In what form is data used in the computer?

Тема . Аппаратное обеспечение. Центральный процессор.

1. What are the critical components of the hardware?
2. What is the purpose of the central processing unit and the memory?

3. Where are they located?
4. What does the motherboard represent?
5. What is the purpose of the CPU?
6. What do microprocessors of the CPU represent?
7. What basic parts does the CPU contain?
8. What is the control unit used for?
9. What does the arithmetic logic unit serve for?
10. What two main kinds of operations does the ALU perform?
11. What do arithmetic operations include?
12. What do logic operations represent?
13. Are registers the part of the control unit?
14. What for do we use registers?

Тема. Аппаратное обеспечение. Память.

1. Is ROM of volatile or nonvolatile type?
2. Does ROM hold data of the same or different kind?
3. Can the data be written to ROM by a user?
4. What is ROM required for?
5. What are the instructions of ROM used for?
6. What is the purpose of RAM?
7. What is loaded into RAM?
8. Can data be written to RAM?
9. What does the amount of RAM affect?
10. How many kinds of RAM exist?
11. What kind of RAM must be recharged very often?
12. Does dynamic RAM keep data longer than static RAM?
13. Why isn't static RAM very often used in PCs?

4 СЕМЕСТР

Темы для изучения.

Рейтинг-контроль 1.

1. Аппаратное обеспечение. Память. Неличные формы глагола.

2. Аппаратное обеспечение. Устройства ввода и вывода. Многокомпонентные препозитивные определения.

3. Аппаратное обеспечение. Запоминающее устройство. Сложные времена и залого.

Рейтинг-контроль 2.

1. Аппаратное обеспечение. Запоминающее устройство. Сложные времена и залого.

2. Программное обеспечение. Система программного обеспечения.

Реферирование.

3. Программное обеспечение. Прикладное программное обеспечение.

Аннотирование.

Рейтинг-контроль 3.

1. Программное обеспечение. Прикладное программное обеспечение.

7. Hardware is any part of the computer you can touch.
8. Data consists of letters and numbers the computer can manipulate.
9. The storage medium people use for recording large-size information is a flash card.
10. He considers the addition of memory chips will enable the computer to have high speed and power.

(СРС) Тема. Сослагательное наклонение

Переведите условные предложения на русский язык, различая изъявительное и сослагательное наклонение глаголов. Помните, что в придаточных условных предложениях будущее время не употребляется.

1. They might obtain unique results if the computer allowed to process more information.
2. All the information can disappear if you switch off the computer.
3. If ROM had been volatile it couldn't have kept data permanently.
4. If we employed flash cards we might write much more information.
5. It will be possible for you to view and edit the information if you display it on the monitor.
6. If the computer had used high-level languages for its operation it could have understood nothing.
7. He might record all the necessary applications if the memory capacity were sufficient.
8. If the CPU hadn't contained registers it would have processed data with low speed.
9. The computer may accept commands from the programs or the user while the operating system is running.
10. Storage media wouldn't have met the consumers' needs if the storage manufacturers hadn't improved the storage technology.

(СРС) Тема. Сложное подлежащее (инфинитивный оборот)

Выберите соответствующий вариант.

1. They are likely ____ soon.

1) coming	3) come
2) to come	4) having come
2. He is likely _____ at 6 o'clock.

1) to come	2) comes
3) coming	4) come
3. The travelers were expected _____ about 10 kilometers.

1) walk	2) to walk
3) walking	4) walks
4. He seems _____ all his exams.

1) passing	2) pass
3) to have passed	3) passes
5. The newspapers are likely _____ talking at any time.

1) started	2) being started
3) to start	4) start

УСТНЫЙ ОПРОС

Ответьте на вопросы.

Тема. Аппаратное обеспечение. Устройства ввода и вывода.

1. What kind of units are input and output devices?
2. What do input and output devices provide?
3. What is the purpose of input devices?
4. What are the examples of input devices?
5. What are the most commonly used input devices?
6. What is the keyboard used for?
7. What kinds of keys are there in the keyboard?
8. What does a mouse serve for?
9. What device takes less space than a mouse?
10. What kind of computer normally uses a touchpad?
11. What does a scanner do?
12. What task do output devices perform?
13. What are the most commonly used output devices?
14. What does a monitor serve for?
15. What is the task of a printer?
16. How is a paper copy typically called?
17. What device can produce images of a large format?

Тема. Аппаратное обеспечение. Запоминающее устройство.

1. What is storage?
2. What is the goal of storage?
3. What is the difference in the action of storage and memory?
4. What do storage devices represent?
5. What functions do storage devices perform?
6. What is the example of a storage device?
7. What do storage media represent?
8. What tasks do storage media accomplish?
9. What are the main categories of storage media?
10. What are the examples of magnetic storage media?
11. What kind of magnetic storage media is still used? Why is it so?
12. What are the examples of optical storage media?
13. What is the difference between CD-R and CD-RW?
14. Which kind of optical storage media has the highest capacity?
15. What kind of microcircuit storage medium is widely used now?
16. Why can this type of storage medium hold data permanently?
17. What are the advantages of flash cards?

Тема. Программное обеспечение. Система программного обеспечения.

1. Why are computers considered general-purpose machines?
2. What component of a computer system enables a computer to perform particular tasks?
3. What is the task of the software?
4. What does the software consist of?

5. What languages are used for writing computer programs?
6. How are programming languages classified?
7. What programming languages are considered high-level languages?
8. What programming languages are considered low-level languages?
9. What kinds of programming languages do programmers use?
10. What kinds of programming languages does the computer employ?
11. Why does the computer employ the low-level languages?
12. What are the major categories of the software?
13. What does the system software represent?
14. What does the system software contain?
15. What is the most indispensable type of the system software?
16. Where is the operating system usually stored?
17. What does the OS represent?
18. Why does the OS continues to run until the computer is switched off?
19. In what case is the computer able to accept commands?
20. What are the main functions of the OS?

Тема. Программное обеспечение. Прикладное программное обеспечение.

1. What does the system software exist for?
2. What is the application software required for?
3. Can multiple applications be used together?
4. What can make it easier for the user to learn and employ each application in a package?
5. Can a separate application be embedded in another one?
6. What are general-purpose applications used for? What do they include?
7. What do business applications do?
8. What is the goal of intelligent applications? What are their examples?
9. What do scientific applications serve for?
10. Are there any more categories of applications?
11. What can utility programs do?
12. What are the examples of utilities?

Тема. Данные.

1. Are data and information similar meanings?
2. What does information represent?
3. What does data mean?
4. What is the relationship between data and information?
5. Can the computer understand data in the form it is entered into it?
6. How can the computer understand the entered data?
7. What can data consist of?
8. What is the only form of data representation that the computer understands?
9. How does a sentence look like to a person?
10. How does a sentence look like to a computer?
11. What is a bit?
12. Can one bit convey information?

13. What is a byte?
14. How is data organized in a computer?

Регламент проведения и оценивание практических работ

В целях закрепления практического материала и углубления теоретических знаний по разделам дисциплины «Иностранный язык» предполагается выполнение практических работ, что позволяет углубить процесс познания, раскрыть понимание прикладной значимости осваиваемой дисциплины.

Регламент проведения мероприятия

№	Вид работы	Продолжительность
1.	Предел длительности практической работы	80 мин.
2.	Защита отчета	10 мин.
	Итого (в расчете на одну практическую работу)	90 мин.

Критерии оценки практических работ

Оценка	Критерии оценивания
5 баллов	Задание выполнено полностью, в представленном отчете обоснованно получено правильное выполненное задание.
4 балла	Задание выполнено полностью, но нет достаточного обоснования или при верном решении допущена незначительная ошибка, не влияющая на правильную последовательность рассуждений.
2 балла	Задания выполнены частично.
0 баллов	Задание не выполнено.

Общее распределение баллов текущего контроля по видам учебных работ для студентов (в соответствии с Положением)

Рейтинг-контроль 1	Тестирование, устный опрос	до 15/15/15/10
Рейтинг-контроль 2	Тестирование, устный опрос	до 15/15/15/10
Рейтинг-контроль 3	Тестирование, устный опрос	до 50/50/50/20
Посещение занятий студентом		до 5
Дополнительные баллы		до 5

(бонусы)		
Выполнение семестрового плана самостоятельной работы		до 10

Показатели, критерии и шкала оценивания компетенций промежуточной аттестации знаний по учебной дисциплине «Иностранный язык»

1 1 семестр (зачет).

1. Собеседование по темам "О себе", "Моя семья", "Наш институт", "Учеба в институте".
2. Промежуточное тестирование по грамматическим темам (местоимения; имя существительное; артикль, степени сравнения; предлоги; модальные глаголы; союзы).

2 семестр (зачет).

1. Собеседование по темам "Я и моя страна", "Мой город".
2. Промежуточное тестирование по страноведению (культура и традиции Великобритании, США, Канады).

3. Промежуточное тестирование по грамматике (глагол и его формы).

3 семестр (зачет).

1. Собеседование по темам "Компьютерные системы", "Центральный процессор", "Память".

2. Промежуточное тестирование по разделу "Речевой этикет".

3. Промежуточное тестирование по разделу "Письмо".

4. Промежуточное тестирование по грамматике (неличные формы глагола; фразовые глаголы; словообразование).

4 семестр (экзамен).

Экзамен проводится в двух формах: электронной и устной формах в соответствии с контролируруемыми результатами образования:

- 1) электронная форма

тестирование в ИОП MOODLE

(ОК-5. Блок 1 – знать);

(ОК-5. Блок 2 - уметь);

(ОК-5. Блок 3 – владеть).

- 2) устная форма

Собеседование по темам

(ОК-5. Блок 3 – владеть).

Тестовые задания охватывают содержание изученных тем и размещены в ИОП MOODLE.

Индивидуальный тест включает 24 вопроса и формируется в автоматическом режиме на основе типовых заданий.

Экзаменационные задания включают три блока:

Блок 1

Блок 1. Тема 1. Учебная лексика

- Блок 1. Тема 2. Словообразование
- Блок 1. Тема 3. Местоимения
- Блок 1. Тема 4. Степени сравнения прилагательных и наречий
- Блок 1. Тема 5. Артикли
- Блок 1. Тема 6. Предлоги
- Блок 1. Тема 7. Союзы
- Блок 1. Тема 8. Глагол и его формы
- Блок 1. Тема 9. Неличные формы глагола
- Блок 1. Тема 10. Фразовые глаголы
- Блок 1. Тема 11. Модальные глаголы
- Блок 1. Тема 12. Страны изучаемого языка: Великобритания
- Блок 1. Тема 13. Страны изучаемого языка: США
- Блок 1. Тема 14. Страны изучаемого языка: Канада
- Блок 2
- Блок 2. Тема 1. Оформление делового письма
- Блок 2. Тема 2. Оформление конверта
- Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки
- Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
- Блок 2. Тема 5. Речевой этикет в бытовой сфере общения
- Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения
- Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения
- Блок 2. Тема 8. Деловое общение в профессиональной сфере
- Блок 3
- Блок 3.1.1. Термины
- Блок 3.1.2. Чтение
- Блок 3.2.1. Собеседование по общим темам: "О себе", "Моя семья", "Наш институт", "Учеба в институте", "Мой город".
- Блок 3.2.2. Собеседование по общепрофессиональным темам: "Компьютерная система", "Аппаратное обеспечение. Центральный процессор", "Аппаратное обеспечение. Память", "Аппаратное обеспечение. Устройства ввода и вывода", "Аппаратное обеспечение. Запоминающее устройство", "Программное обеспечение. Система программного обеспечения", "Программное обеспечение. Прикладное программное обеспечение", "Данные".

Максимальное количество баллов, которое студент может получить на экзамене, в соответствии с Положением составляет 40 баллов.

Оценка в баллах	Критерии оценивания компетенций
30-40 баллов	Студент глубоко и прочно усвоил программный материал, исчерпывающе, последовательно, четко и логически стройно его излагает, умеет тесно увязывать теорию с практикой, свободно справляется с задачами, вопросами и другими видами

	применения знаний, причем не затрудняется с ответом при видоизменении заданий, использует в ответе материал монографической литературы, правильно обосновывает принятое решение, владеет разносторонними навыками и приемами выполнения практических задач, подтверждает полное освоение компетенций, предусмотренных программой экзамена.
20-29 баллов	Студент твердо знает материал, грамотно и по существу излагает его, не допуская существенных неточностей в ответе на вопрос, правильно применяет теоретические положения при решении практических вопросов и задач, владеет необходимыми навыками и приемами их выполнения, допуская некоторые неточности; демонстрирует хороший уровень освоения материала, информационной и коммуникативной культуры и в целом подтверждает освоение компетенций, предусмотренных программой экзамена.
10-19 баллов	Студент показывает знания только основного материала, но не усвоил его деталей, допускает неточности, недостаточно правильные формулировки, в целом, не препятствует усвоению последующего программного материала, нарушения логической последовательности в изложении программного материала, испытывает затруднения при выполнении практических работ, подтверждает освоение компетенций, предусмотренных программой экзамена на минимально допустимом уровне.
Менее 10 баллов	Студент не знает значительной части программного материала (менее 50% правильно выполненных заданий от общего объема работы), допускает существенные ошибки, неуверенно, с большими затруднениями выполняет практические работы, не подтверждает освоение компетенций, предусмотренных программой экзамена.

**ОЦЕНОЧНЫЕ СРЕДСТВА ДЛЯ ПРОМЕЖУТОЧНОЙ АТТЕСТАЦИИ ПО
УЧЕБНОЙ ДИСЦИПЛИНЕ «Иностраный язык»**

1 СЕМЕСТР (ЗАЧЕТ)

ОК-5

БЛОК 1 (ЗНАТЬ)

ТЕСТИРОВАНИЕ

ВАРИАНТ 1

Тема. Учебная лексика

Выберите соответствующие варианты.

Ann has just _____ from the University of London with honours.

1) left

- 2) graduated
- 3) ended
- 4) finished

Тема. Местоимения

Выберите соответствующие варианты.

Someone sent _____ these beautiful flowers for my birthday.

- 1) myself
- 2) me
- 3) mine
- 4) my

Тема. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

Karen is the _____ girl in the class.

- 1) prettier
- 2) more pretty
- 3) prettiest
- 4) much pretty

Тема. Артикли

Выберите соответствующие варианты.

Jeff comes from a small town in _____ Texas.

- 1) a
- 2) the
- 3) an
- 4) –

Тема. Предлоги

Выберите соответствующие варианты.

The summer sale starts _____ 15 June.

- 1) in
- 2) on
- 3) at
- 4) to

Тема. Союзы

Выберите соответствующие варианты.

You must tell _____ there is a problem.

- 1) in order to
- 2) but
- 3) as though
- 4) if

Тема. Модальные глаголы

Выберите соответствующие варианты.

You _____ work tomorrow if you don't want to.

- 1) oughtn't
- 2) cannot
- 3) couldn't
- 3) needn't

ВАРИАНТ 2

Тема. Учебная лексика

Выберите соответствующие варианты.

The graduates from our university take a _____ course to get the Candidate of Science degree.

- 1) last
- 2) finishing
- 3) postgraduate
- 4) entering

Тема. Местоимения

Выберите соответствующие варианты.

A friend of _____ is coming to see us tomorrow.

- 1) our
- 2) him
- 3) my
- 4) hers

Тема. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

I have _____ job in the world.

- 1) better
- 2) a good
- 3) goodest
- 4) the best

Тема. Артикли

Выберите соответствующие варианты.

We're having dinner with _____ Smiths at the weekend.

- 1) an
- 2) a
- 3) –
- 4) the

Тема. Предлоги

Выберите соответствующие варианты.

I've bought two tickets _____ a football match.

- 1) from
- 2) in
- 3) for
- 4) –

Тема. Союзы

Выберите соответствующие варианты.

You should eat more, _____ you'll make yourself ill.

- 1) if
- 2) and
- 3) but
- 4) or

Тема. Модальные глаголы

Выберите соответствующие варианты.

_____ I park my car in your garage?

- 1) Is able to
- 2) Can
- 3) Need
- 3) Are allowed to

ВАРИАНТ 3

Тема. Учебная лексика

Выберите соответствующие варианты.

On _____ from college, all the students of our group got a good job.

- 1) admittance
- 2) leaving
- 3) entering
- 4) graduation

Тема. Местоимения

Выберите соответствующие варианты.

. - Do you want to come in for a while?

- No, thank you. I haven't got _____ time.

- 1) a lot of
- 2) many
- 3) few
- 4) much

Тема. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

I have _____ time for my lessons than my sister has.

- | | |
|-----------|--------------|
| 1) little | 2) few |
| 3) less | 4) the least |

Тема. Артикли

Выберите соответствующие варианты.

Here's _____ book you asked to borrow.

- | | |
|-------|--------|
| 1) a | 2) the |
| 3) an | 4) – |

Тема. Предлоги

Выберите соответствующие варианты.

Modern English began _____ the fifteenth century.

- | | |
|---------|-------|
| 1) in | 2) by |
| 3) from | 4) at |

Тема. Союзы

Выберите соответствующие варианты.

Mary ordered a taxi _____ she could get to the theatre on time.

- | | |
|--------|-------|
| 1) or | 2) if |
| 3) but | 4) so |

Тема. Модальные глаголы

Выберите соответствующие варианты.

She _____ swim across the river although it was very wide.

- | | |
|-----------|----------------|
| 1) has to | 2) must |
| 3) can | 3) was able to |

ОК-5

БЛОК 3 (ВЛАДЕТЬ)

СОБЕСЕДОВАНИЕ ПО ТЕМАМ: "О себе", "Моя семья", "Наш институт",

"Учеба в институте".

ВАРИАНТ 1

1. What is your occupation?

2. What kind of person are you?

3. Whom does your family consist of?

4. What does the family mean to you?

5. What institute do you study at?

6. How many departments are there at your institute? What are they?

7. Do you attend all lectures, seminars and practical classes? What type of class do you like most of all?

8. What institute facilities and resources do you use to prepare for seminars or practical classes?

ВАРИАНТ 2

1. Where are you from?

2. What do you look like? Do you look like your parents?

3. What is your mother's/brother's name?
4. Who are your relatives? Where do they live?
5. What department do you study at?
6. What degrees does your Institute award? In what areas?
7. What end-of-term tests and exams will you take? Which of them will be the easiest/the most difficult for you?
8. When will you have your first examination period?

ВАРИАНТ 3

1. When will you have your first examination period?
2. Are you married or single?
3. What is your hobby?
4. Is your family friendly?
5. What kind of family would you like to have in future?
6. What courses do the students take?
7. What is your favorite course? Why?
8. Do you pay fees for your studies?

2 СЕМЕСТР (ЗАЧЕТ)

ОК-5

БЛОК 1 (ЗНАТЬ)

ТЕСТИРОВАНИЕ

ВАРИАНТ 1

Тема. Глагол и его формы

Выберите соответствующие варианты.

He _____ a cup. The fragments are on the floor.

- 1) has broken
- 2) had broken
- 3) broke
- 4) was broken

Тема. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

1. The oldest part of London is _____.

- 1) the East End
- 2) Hyde Park
- 3) the City
- 4) the West End

Тема. Страны изучаемого языка: США

Выберите соответствующие варианты.

1. The Library of Congress is situated in _____.

- 1) Washington
- 2) Boston
- 3) Oxford
- 4) London

Тема. Страны изучаемого языка: Канада

Выберите соответствующие варианты.

1. In Canada, Montreal is famous for its _____.

- 1) canals
- 2) shopping malls
- 3) television studios
- 4) French quarters

ВАРИАНТ 2

Тема. Глагол и его формы

Faithfully yours

Тема. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Mr. Walter Robinson
Paul Center
115 Irvin Lane
(2) Dallas, Texas (3) 75201

(4) Dr. John Dean
12247 Rodeo Drive
Seattle, (5) Washington (6) 98110

- 1) Sender's city name
- 2) ZIP code of the delivery address
- 3) ZIP code of the return address
- 4) Recipient's name
- 5) Sender's name
- 6) Name of the state

Тема. Оформление резюме, письма-заявления, письма-уведомления, письма запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

We are seeking support from the Foundation to enable us to develop a program. We ask for your partnership because of the Foundation's interest in alternative education and youth leadership development especially for those from the underrepresented minority communities. We look forward to your consideration of our request and the opportunity to submit a formal proposal for your review.

- 1) CV
- 2) Memo
- 3) Letter of apology
- 4) Letter of inquiry

Тема. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Caroline Burton
From : Sue Swiss
Subject : meeting with a client
Date : (2) _____

I have to change the date of a meeting with Mr. John Williams scheduled for (3)

_____ because of the urgent trip to the headquarters of our company from 4 May to 10 May.
Will you please make new arrangements with him.

(4) _____

- 1) Thanks
- 2) To
- 3) Monday, 30 April
- 4) 6 May

Тема. Речевой этикет в бытовой сфере общения

Выберите соответствующие варианты.

1. Victor: «How do you do?»

Hostess: « _____ »

- 1) Thanks, great
- 2) Quite well
- 3) Fine!
- 4) How do you do?

Тема. Речевой этикет в учебно-познавательной сфере общения

Выберите соответствующие варианты.

1. Teacher: "Let me help you with the translation"

Student: " _____ "

- | | |
|---|---------------------------------------|
| 1) You are welcome. Don't mention it. | 2) Here you are |
| 3) I'm afraid I won't be able to help you | 4) It's all right. I'll manage, thank |

you.

Тема. Речевой этикет в социально-культурной сфере общения

Выберите соответствующие варианты.

1. Firm representative: " _____ "

Secretary: "Sorry, the boss isn't in now. Please call back in an hour"

- 1) I know your boss is on a business trip. When can I see him?
- 2) I'm sure, your boss isn't in.
- 3) Morning, I would like to talk with Mr. Brown.
- 4) I want to get into the office of your boss immediately.

Тема. Деловое общение в профессиональной сфере

Выберите соответствующие варианты.

1. Manager: "Could you make a copy of this report?"

Secretary: " _____ "

- 1) No problem. What time is he arriving?
- 2) I'd rather not. It's my birthday
- 3) Sure, black with sugar?
- 4) Sure.

ВАРИАНТ 2

Тема. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) Mr. Gilbert M. Ramirez

Vice President, Marketing
Soup and Salads Restaurant
5632 Western Avenue
Los Angeles, California 90026

2) Sincerely yours

Bill Chang
Bill Chang
President

3) Polycomp Worldwide
459-34 Grand Hotel Avenue
Yaipai
Taiwan

4) August 15, 2003

5) Your letter of March 15 arrived this morning

.....

I look forward to your visit next month.

6) Dear Mr. Ramirez

Тема. Оформление конверта

(1) Midtec Cables Ltd,
Cotton Road,
(2) Exeter (3) EX4 9DT,
England

(4) Mrs I.Ruth
(5) Golden Holidays
12 Cambridge Court

London (6) WC2H 8HI

- 1) the sender
- 2) the ZIP Code in the mailing address
- 3) the town the letter comes from
- 4) the addressee
- 5) the ZIP Code in the return address
- 6) the addressee's company name

Тема. Оформление резюме, письма-заявления, письма-уведомления, письма запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....

Thank you for your fax dated 13 may concerning your order for five of our drills.

We must apologise for the delay in shipping this order. This was due to unforeseen circumstances. However, we are dealing with your order now and it will be sent without

further delay.

.....

- 1) Letter of application

- 2) CV

- 3) Memo

- 4) Letter of apology

Тема. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Supervisor

(2) _____ : Eugenia Wehr

Date : 7 June 2006

(3) : Proposed Change in Schedule

Dear Supervisor,

I am writing to request a change in my schedule for the fall semester. I would like to work from Tuesday-Friday from 8AM to 7PM, for a total of four ten-hour days per week. I trust that we will be able to come to a mutually beneficial agreement.

(4) _____

- 1) E.W.

- 2) From

- 3) Subject

- 4) To

Тема. Речевой этикет в бытовой сфере общения

Выберите соответствующие варианты.

Ann: "How about accepting the invitation?"

Girl-friend: " _____ "

- 1) Great, I think it's a good idea.

- 2) We are happy you've accepted our invitation

- 3) Thank you for accepting our invitation

- 4) My girl-friend never accepts such invitations

Тема. Речевой этикет в учебно-познавательной сфере общения

Выберите соответствующие варианты.

Student 1: "Let's go to the library right now and look up this word in the dictionary!"

Student 2: " _____ "

- 1) Why should I? I'd rather send a fax.

- 2) Why should we? I don't remember this word.

- 3) Good idea! Let's do it now.

- 4) I don't know what this word means.

Тема. Речевой этикет в социально-культурной сфере общения

Выберите соответствующие варианты.

Waiter: "Would you like something to drink?"

Customer: “ _____ ”

- 1) You must bring me a cup of coffee.
- 2) Give me coffee.
- 3) I wonder if I could have a cup of coffee, please.
- 4) Can I have a cup of coffee, please?

Тема. Деловое общение в профессиональной сфере

Выберите соответствующие варианты.

Consultant: “What was your position?”

Ann: “ _____ ”

- 1) Assistant Production Management
- 2) My position was quite clear
- 3) I liked my position very much
- 4) Yes, it was.

ВАРИАНТ 3

Тема. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) 45 Agate Road
London NW6 0AH
- 2) 15 March 2006
- 3) Yours sincerely,
Michele Peters
Michele Peters
Enclosure
- 4) Maria Sanchez
Human Resource Specialist
Netlives Ltd.
632 Garrison Road
Cambridge CB4 1HD
- 5) Dear Ms. Sanchez,
- 6) I read about a job opening for an administrative assistance site.

.....
I look forward to meeting from you soon.

Тема. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Foreign Language Institute
555 (2) Deer Run Lane
Aurora, (3) CO 800014

(4) Sandberg Educational, Inc.

(5) Orchard Ridge Corporate Park

Building Two, Fields Lane

(6) Brewster, NY 10509

- 1) the ZIP Code in the return address
- 2) the addressee's company name
- 3) the sender's company name
- 4) the street name in the return address
- 5) the town in the mailing address
- 6) the street name in the mailing address

Тема. Оформление резюме, письма-заявления, письма-уведомления, письма запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

I am seeking a position in your engineering department where I may use my training in computer sciences to solve Taylor's engineering problems. I would like to be a part of the department that developed the Internet Selection System but am unsure whether you have a current opening. If there is a position open at Taylor Inc., please let me know whom I should contact for further information.

- 1) Contract
- 2) Letter of application
- 3) Letter of apology
- 4) CV

Тема. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

- (1) _____ : Project Planning Dept
From : GM
- (2) _____ : Aqua Warm BV

I am sure that you have read about the recent explosion at Perfecta Ltd. We have decided not to install any more (3) _____ central heating systems until we can be sure that they are absolutely safe.

Please write and inform them of this.

- (4) _____
- 1) Subject
 - 2) Aqua Warm
 - 3) T.Y.
 - 4) To

Тема. Речевой этикет в бытовой сфере общения

Выберите соответствующие варианты.

Father: "I see you have a problem with a software task. Do we have to buy a computer for your home work?"

Son: " _____ "

- 1) Sure, if only we can afford that

- 2) Solving this problem is not connected with a home computer
- 3) Thank you, it was very kind of you
- 4) I am not sure that I'm good at solving problems

Тема. Речевой этикет в учебно-познавательной сфере общения

Выберите соответствующие варианты.

Student: "I'd like to fix an appointment with the principal for tomorrow"

Secretary: "_____"

- 1) You can come earlier if he is free.
- 2) Would nine tomorrow be all right?
- 3) I'm afraid not. He's got rather a full day today.
- 4) How about Tuesday then?

Тема. Речевой этикет в социально-культурной сфере общения

Выберите соответствующие варианты.

Manager: "_____"

Employee: "I think, it's a harmful habit"

- 1) What's your idea about smoking?
- 2) Can you give me a cigarette?
- 3) Can I smoke here?
- 4) Have you got any bad habits?

Тема. Деловое общение в профессиональной сфере

Выберите соответствующие варианты.

Clerk: "How do you want your cash?"

Customer: "_____"

- 1) I want it all now, please
- 2) In tens and twenties, please
- 3) The more the better, please
- 4) Very quickly, please

ОК-5

БЛОК 3 (ВЛАДЕТЬ)

СОБЕСЕДОВАНИЕ ПО ТЕМАМ: "Компьютерная система", "Аппаратное обеспечение. Центральный процессор", "Аппаратное обеспечение. Память".

ВАРИАНТ 1

1. What kind of device is a computer?
2. What is it used for?
3. What are the critical components of the hardware?
4. What is the purpose of the central processing unit and the memory?
5. Is ROM of volatile or nonvolatile type?
6. Does ROM hold data of the same or different kind?

ВАРИАНТ 2

1. What are the kinds of computers?
2. What does a computer system consist of?
3. Where are they located?
4. What does the motherboard represent?

5. Can the data be written to ROM by a user?

6. What is ROM required for?

ВАРИАНТ 3

1. What does hardware include?

2. What is the purpose of hardware?

3. What is the purpose of the CPU?

4. What do microprocessors of the CPU represent?

5. What are the instructions of ROM used for?

6. What is the purpose of RAM?

4 СЕМЕСТР (ЭКЗАМЕН)

ОК-5

БЛОК 1 (ЗНАТЬ)

ТЕСТИРОВАНИЕ

ВАРИАНТ 1

Блок 1. Тема 1. Учебная лексика

Ann has just _____ from the University of London with honours.

1) left

2) graduated

3) ended

4) finished

Блок 1. Тема 2. Словообразование

_____ is designed to inform, influence, or persuade people.

1) Advertiser

2) Preadvertise

3) Advertising

4) Advertise

Блок 1. Тема 3. Местоимения

Someone sent _____ these beautiful flowers for my birthday.

1) myself

2) me

3) mine

4) my

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Karen is the _____ girl in the class.

1) prettier

2) more pretty

3) prettiest

4) much pretty

Блок 1. Тема 5. Артикли

Jeff comes from a small town in _____ Texas.

1) a

2) the

3) an

4) –

Блок 1. Тема 6. Предлоги

The summer sale starts _____ 15 June.

1) in

2) on

3) at

4) to

Блок 1. Тема 7. Союзы

You must tell _____ there is a problem.

1) in order to

2) but

Canada became independent from _____ .

- 1) Australia
- 2) the USA
- 3) New Zealand
- 4) the United Kingdom

ВАРИАНТ 3

Блок 1. Тема 1. Учебная лексика

Выберите соответствующие варианты.

On _____ from college, all the students of our group got a good job.

- 1) admittance
- 2) leaving
- 3) entering
- 4) graduation

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

Cable TV and work desk with _____ telephone lines are available in each room.

- 1) modernization
- 2) modernized
- 3) modernist
- 4) modernism

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

. - Do you want to come in for a while?

- No, thank you. I haven't got _____ time.

- 1) a lot of
- 2) many
- 3) few
- 4) much

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

I have _____ time for my lessons than my sister has.

- 1) little
- 2) few
- 3) less
- 4) the least

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

Here's _____ book you asked to borrow.

- 1) a
- 2) the
- 3) an
- 4) –

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

Modern English began _____ the fifteenth century.

- 1) in
- 2) by
- 3) from
- 4) at

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

Mary ordered a taxi _____ she could get to the theatre on time.

- 1) or
- 2) if
- 3) but
- 4) so

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

- George phoned while you were out.

- O.K. I _____ him back.

- | | |
|------------------|----------------------|
| 1) phoned | 2) is going to phone |
| 3) will be phone | 3) will phone |

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

The man _____ at the door is my boss.

- | | |
|-------------|------------------|
| 1) to stand | 2) standing |
| 3) stood | 4) to have stood |

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

All our plans _____.

- | | |
|------------------|-------------|
| 1) broke down | 2) broke in |
| 3) broke through | 4) broke to |

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

She _____ swim across the river although it was very wide.

- | | |
|-----------|----------------|
| 1) has to | 2) must |
| 3) can | 3) was able to |

Блок 1. Тема 12. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

The official residence of the British Prime Minister is at _____.

- | | |
|----------------------|-----------------------|
| 1) Buckingham Palace | 2) №10 Downing Street |
| 3) Tower of London | 4) Regent Palace |

Блок 1. Тема 13. Страны изучаемого языка: США

Выберите соответствующие варианты.

The first president of the USA was _____.

- | | |
|----------------------|---------------------|
| 1) John Adams | 2) Thomas Jefferson |
| 3) George Washington | 4) Andrew Jackson |

Блок 1. Тема 14. Страны изучаемого языка: Канада

Выберите соответствующие варианты.

The capital of Canada is _____.

- | | |
|-------------|------------|
| 1) Montreal | 2) Toronto |
| 3) Ottawa | 4) Quebec |

ВАРИАНТ 4

Блок 1. Тема 1. Учебная лексика

Выберите соответствующие варианты.

After graduating from the university she decided to take _____ courses.

- 1) postgraduate
- 2) students
- 3) undergraduate
- 4) doctoral

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

Traditional homes have been _____ by big blocks of apartments.

- 1) placement
- 2) displaceable
- 3) place
- 4) replaced

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

The grandfather promised a nice gift to the eldest grandson of _____.

- 1) him
- 2) himself
- 3) he
- 4) his

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

Life is not _____ as it used to be.

- 1) easier than
- 2) the easiest
- 3) so easy
- 4) easy

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

The National Health Service provides the majority of health care in _____ UK.

- 1) a
- 2) an
- 3) -
- 4) the

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

Mr. Jones has a meeting _____ tree o'clock this afternoon.

- 1) at
- 2) in
- 3) of
- 4) on

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

_____ he was rather young, he was very experienced.

- 1) However
- 2) Though
- 3) As
- 4) Because

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

The Queen _____ at Windsor Castle yesterday.

- 1) arrived
- 2) is arriving
- 3) arrive
- 4) have arrived

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

There was no way of _____ it.

- 1) avoid
- 2) avoiding
- 3) to avoid
- 4) avoids

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

- What are you doing here?

- I _____ a book.

- 1) am looking forward to
- 2) am looking for
- 3) am looking it
- 4) am looking after

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

It's a formal occasion, so I _____ wear a suite and tie.

- 1) can
- 2) may
- 3) ought
- 4) should

Блок 1. Тема 12. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

What's the name of a member of the Beatles who was murdered in the USA?

- 1) Lennon
- 2) Stevenson
- 3) Mc Courtney
- 4) Rowling

Блок 1. Тема 13. Страны изучаемого языка: США

Выберите соответствующие варианты.

George W. Bush was _____ .

- 1) the president of the USA
- 2) the Commander in Chief in the UK
- 3) the British Prime Minister
- 4) the Minister of the USA

Блок 1. Тема 14. Страны изучаемого языка: Канада

Выберите соответствующие варианты.

The Great Lakes are situated between Canada and _____ .

- 1) Cuba
- 2) the USA
- 3) Mexico
- 4) Great Britain

ВАРИАНТ 5

Блок 1. Тема 1. Учебная лексика

Выберите соответствующие варианты.

A school that offers an unconventional learning experience, usually characterized by _____ teaching methods is an alternative school.

- 1) traditional
- 2) conventional
- 3) innovative
- 4) inefficient

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

I'd like to do it _____ this time.

- 1) difference
- 2) differently
- 3) indifferent
- 4) different

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

Look at these two cars. This one is _____ and the other one is hers.

- 1) my
- 2) myself
- 3) me
- 4) mine

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

The sofa is _____ than that old chair.

- 1) much comfortable 2) the most comfortable
- 3) comfortable 4) more comfortable

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

It's rather dark in here. Could you switch on _____ light?

- 1) - 2) an
- 3) a 4) the

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

I had a great time _____ my working holiday.

- 1) on 2) to
- 3) – 4) by

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

He asked me _____ I knew a new address of our university professor.

- 1) but 2) if
- 3) or 4) and

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

He didn't see me as he _____ when I came into the room.

- 1) has read 2) was reading
- 3) is reading 4) read

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

For half an hour we watched her _____.

- 1) dances 2) dancing
- 3) to dance 4) danced

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

The bus had _____ so all the passengers had to get off and wait another one to come.

- 1) broken down 2) broken off
- 3) broken out 4) broken up

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

You were lucky. You _____ have broken your neck, Jim.

- 1) may 2) can
- 3) must 4) might

Блок 1. Тема 12. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

Loch Ness is in _____.

- 1) Scotland 2) England

Выберите соответствующие варианты.

I passed the exam, but I am still waiting to get my ...

- 1) improvement
- 2) education
- 3) qualification
- 4) certificate

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

Mike tried _____ to phone Cathy several times.

- 1) unsuccessfully
- 2) unsuccess
- 3) successfully
- 4) unsuccessful

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

It was a good idea of _____ to go swimming this afternoon.

- 1) your
- 2) yours
- 3) you
- 4) yourself

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

The smaller is the house, the _____ it will cost us to heat.

- 1) less
- 2) the least
- 3) little
- 4) more less

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

A thermometer is _____ instrument for measuring the temperature.

- 1) the
- 2) an
- 3) –
- 4) a

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

I lived in London for five years from 1980 _____ 1985.

- 1) up
- 2) by
- 3) for
- 4) to

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

She took a taxi home _____ it was late.

- 1) in spite of
- 2) since
- 3) or
- 4) due

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

I went by train and _____ at the station by my aunt.

- 1) is met
- 2) meets
- 3) was met
- 4) meet

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

Do you mind my _____ you a question?

- 1) ask
- 2) to ask
- 3) asked
- 4) asking

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

I'm sure they will be very _____ our suggestion.

- 1) interested in
- 2) interested with
- 3) interested at
- 4) interested for

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

I _____ swim when I was a boy of 6.

- 1) can
- 2) might
- 3) could
- 4) may

Блок 1. Тема 12. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

_____ is the author of the Harry Potter books.

- 1) Stevenson
- 2) Rowling
- 3) Tolkien
- 4) Alfred

Блок 1. Тема 13. Страны изучаемого языка: США

Выберите соответствующие варианты.

The telephone was invented by _____ .

- 1) Alexander Bell
- 2) James Watt
- 3) Michael Faraday
- 4) Isaac Newton

Блок 1. Тема 14. Страны изучаемого языка: Канада

Выберите соответствующие варианты.

The official head of state in Canada is the _____.

- 1) House of Commons
- 2) House of Lords
- 3) Senate
- 4) Monarch of Britain

ВАРИАНТ 8

Блок 1. Тема 1. Учебная лексика

Выберите соответствующие варианты.

Not all British students study _____ at university or college as many of them combine their studies and work.

- 1) regularly
- 2) full time
- 3) part time
- 4) satisfactorily

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

For complete _____ select one of the best diving suits.

- 1) relaxative
- 2) relaxant
- 3) relax
- 4) relaxation

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

He has hurt _____ badly.

- 1) himself
- 2) his
- 3) yourself
- 4) myself

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

That's _____ building I've ever seen.

- 1) the most modern
- 2) more modern
- 3) modern
- 4) much modern

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

His favourite newspaper is _____ Guardian.

- 1) a
- 2) the
- 3) an
- 4) –

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

She is going to study music _____ next year.

- 1) to
- 2) in
- 3) -
- 4) at

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

Ask him _____ he can do it tomorrow.

- 1) for
- 2) though
- 3) while
- 4) whether

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

He _____ the house at 8 in order not to be late.

- 1) shall leave
- 2) left
- 3) have left
- 4) leave

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

She refused _____ me with my essay.

- 1) to help
- 2) helped
- 3) helping
- 4) help

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

Sam spent half an hour _____ his keys.

- 1) looking after
- 2) looking for
- 3) looking into
- 4) looking through

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

Everyone _____ learn first aid.

- 1) am able to
- 2) have to

3) - 4) the

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

We'll begin _____ the solution of the present-day problems of our enterprise.

- 1) at 2) by
3) in 4) with

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

This rule is _____ difficult _____ the one you've already learnt.

- 1) not so / as 2) both / and
3) either / or 4) neither / nor

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

This picture _____ by my mother's friend in 1979.

- 1) is painting 2) was painting
3) was painted 4) is painted

Блок 1. Тема 9. Неличные формы глагола

Выберите соответствующие варианты.

There's no point in _____ again. There's no one at home.

- 1) to call 2) called
3) calling 4) to have called

Блок 1. Тема 10. Фразовые глаголы

Выберите соответствующие варианты.

I told her it was a secret, but she still _____ the plan _____.

- 1) gave ... up 2) gave ... off
3) gave ... in 4) gave ... away

Блок 1. Тема 11. Модальные глаголы

Выберите соответствующие варианты.

Your face seems familiar to me. We _____ have met somewhere.

- 1) must 2) should
3) ought 4) need

Блок 1. Тема 12. Страны изучаемого языка: Великобритания

Выберите соответствующие варианты.

The Tower is a _____ nowadays.

- 1) library 2) museum
3) fortress 4) prison

Блок 1. Тема 13. Страны изучаемого языка: США

Выберите соответствующие варианты.

Detroit is the centre of _____ industry .

- 1) automobile 2) tourism
3) ship building 4) textile

Блок 1. Тема 14. Страны изучаемого языка: Канада

Выберите соответствующие варианты.

Most of the Canadian population is of _____ origin.

- 1) British and French
- 2) French and Italian
- 3) Irish and Scottish
- 4) Welsh and English

ВАРИАНТ 10

Блок 1. Тема 1. Учебная лексика

Выберите соответствующие варианты.

After graduating from the university she decided to take _____ courses.

- 1) postgraduate
- 2) students
- 3) undergraduate
- 4) doctoral

Блок 1. Тема 2. Словообразование

Выберите соответствующие варианты.

My brother works with _____ people. He loves his job.

- 1) disablement
- 2) disability
- 3) disable
- 4) disabled

Блок 1. Тема 3. Местоимения

Выберите соответствующие варианты.

Children like doing everything by _____.

- 1) us
- 2) their
- 3) themselves
- 4) them

Блок 1. Тема 4. Степени сравнения прилагательных и наречий

Выберите соответствующие варианты.

This house is _____ of all the buildings in the street.

- 1) older than
- 2) the oldest
- 3) old
- 4) as old as

Блок 1. Тема 5. Артикли

Выберите соответствующие варианты.

Last year we went to _____ Greece.

- 1) -
- 2) an
- 3) a
- 4) the

Блок 1. Тема 6. Предлоги

Выберите соответствующие варианты.

Sasha's not going to have a party _____ her birthday this year.

- 1) for
- 2) on
- 3) in
- 4) at

Блок 1. Тема 7. Союзы

Выберите соответствующие варианты.

She took a taxi home _____ it was late.

- 1) in spite of
- 2) since
- 3) or
- 4) due

Блок 1. Тема 8. Глагол и его формы

Выберите соответствующие варианты.

- New York 27, N.Y.
- 2) October 15 2005
 - 3) Messrs. A. Smith & Co., Ltd.,
28 Moorgate St.,
London, E. C., England
 - 4) In order to correct this error, we are sending enclosed the cheque for the ...
 - 5) Dear Sirs
We must apologize for sending you the cheque for the wrong amount of money
 - 6) Please rest assured that we shall make every effort not to repeat such mistakes in the future.
- Faithfully yours

Блок 2. Тема 2. Оформление конверта
Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

- (1) Mr. Walter Robinson
Paul Center
115 Irvin Lane
(2) Dallas, Texas (3) 75201

- (4) Dr. John Dean
12247 Rodeo Drive
Seattle, (5) Washington (6) 98110

- 1) Sender's city name
- 2) ZIP code of the delivery address
- 3) ZIP code of the return address
- 4) Recipient's name
- 5) Sender's name
- 6) Name of the state

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

We are seeking support from the Foundation to enable us to develop a program. We ask for your partnership because of the Foundation's interest in alternative education and youth leadership development especially for those from the underrepresented minority communities. We look forward to your consideration of our request and the opportunity to submit a formal proposal for your review.

- 1) CV

- 2) Memo
- 3) Letter of apology
- 4) Letter of inquiry

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

- 1.
- (1) _____ : Caroline Burton
- From : Sue Swiss
- Subject : meeting with a client
- Date : (2) _____

I have to change the date of a meeting with Mr. John Williams scheduled for (3) _____ because of the urgent trip to the headquarters of our company from 4 May to 10 May. Will you please make new arrangements with him.

- (4) _____

- 1) Thanks
- 2) To
- 3) Monday, 30 April
- 4) 6 May

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Victor: «How do you do?»

Hostess: « _____ »

- 1) Thanks, great
- 2) Quite well
- 3) Fine!
- 4) How do you do?

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Teacher: “Let me help you with the translation”

Student: “ _____ ”

- | | |
|---|---------------------------------------|
| 1) You are welcome. Don't mention it. | 2) Here you are |
| 3) I'm afraid I won't be able to help you | 4) It's all right. I'll manage, thank |

you.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Firm representative: “ _____ ”

Secretary: “Sorry, the boss isn't in now. Please call back in an hour”

- 1) I know your boss is on a business trip. When can I see him?
- 2) I'm sure, your boss isn't in.
- 3) Morning, I would like to talk with Mr. Brown.
- 4) I want to get into the office of your boss immediately.

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Manager: “Could you make a copy of this report?”

Secretary: “ _____ ”

- 1) No problem. What time is he arriving?
- 2) I'd rather not. It's my birthday
- 3) Sure, black with sugar?
- 4) Sure.

ВАРИАНТ 2

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) Mr. Gilbert M. Ramirez
Vice President, Marketing
Soup and Salads Restaurant
5632 Western Avenue
Los Angeles, California 90026
- 2) Sincerely yours
Bill Chang
Bill Chang
President
- 3) Polycomp Worldwide
459-34 Grand Hotel Avenue
Yaipei
Taiwan
- 4) August 15, 2003
- 5) Your letter of March 15 arrived this morning
.....
I look forward to your visit next month.
- 6) Dear Mr. Ramirez

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Midtec Cables Ltd,
Cotton Road,
(2) Exeter (3) EX4 9DT,
England

(4) Mrs I. Ruth
(5) Golden Holidays
12 Cambridge Court

London (6) WC2H 8HI

- 1) the sender
- 2) the ZIP Code in the mailing address
- 3) the town the letter comes from

- 4) the addressee
- 5) the ZIP Code in the return address
- 6) the addressee's company name

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....
Thank you for your fax dated 13 may concerning your order for five of our drills.
We must apologize for the delay in shipping this order. This was due to unforeseen circumstances. However, we are dealing with your order now and it will be sent without further delay.
.....

- 1) Letter of application
- 2) CV
- 3) Memo
- 4) Letter of apology

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

- (1) _____ : Supervisor
(2) _____ : Eugenia Wehr
Date : 7 June 2006
(3) _____ : Proposed Change in Schedule

Dear Supervisor,

I am writing to request a change in my schedule for the fall semester. I would like to work from Tuesday-Friday from 8AM to 7PM, for a total of four ten-hour days per week. I trust that we will be able to come to a mutually beneficial agreement.

(4) _____

- 1) E.W.
- 2) From
- 3) Subject
- 4) To

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения
Выберите соответствующие варианты.

Ann: "How about accepting the invitation?"

Girl-friend: "_____"

- 1) Great, I think it's a good idea.
- 2) We are happy you've accepted our invitation
- 3) Thank you for accepting our invitation
- 4) My girl-friend never accepts such invitations

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения
Выберите соответствующие варианты.

Student 1: "Let's go to the library right now and look up this word in the dictionary!"

Student 2: "_____"

- 1) Why should I? I'd rather send a fax.
- 2) Why should we? I don't remember this word.
- 3) Good idea! Let's do it now.
- 4) I don't know what this word means.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения
Выберите соответствующие варианты.

Waiter: "Would you like something to drink?"

Customer: "_____"

- 1) You must bring me a cup of coffee.
- 2) Give me coffee.
- 3) I wonder if I could have a cup of coffee, please.
- 4) Can I have a cup of coffee, please?

Блок 2. Тема 8. Деловое общение в профессиональной сфере
Выберите соответствующие варианты.

Consultant: "What was your position?"

Ann: "_____"

- 1) Assistant Production Management
- 2) My position was quite clear
- 3) I liked my position very much
- 4) Yes, it was.

ВАРИАНТ 3

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) 45 Agate Road
London NW6 0AH
- 2) 15 March 2006
- 3) Yours sincerely,
Michele Peters
Michele Peters
Enclosure

4) Maria Sanchez
Human Resource Specialist
Netlives Ltd.
632 Garrison Road
Cambridge CB4 1HD

5) Dear Ms. Sanchez,

6) I read about a job opening for an administrative assistance site.

.....
I look forward to meeting from you soon.

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Foreign Language Institute
555 (2) Deer Run Lane
Aurora, (3) CO 800014

(4) Sandberg Educational, Inc.

(5) Orchard Ridge Corporate Park

Building Two, Fields Lane

(6) Brewster, NY 10509

- 1) the ZIP Code in the return address
- 2) the addressee's company name
- 3) the sender's company name
- 4) the street name in the return address
- 5) the town in the mailing address
- 6) the street name in the mailing address

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

I am seeking a position in your engineering department where I may use my training in computer sciences to solve Taylor's engineering problems. I would like to be a part of the department that developed the Internet Selection System but am unsure whether you have a current opening. If there is a position open at Taylor Inc., please let me know whom I should contact for further information.

- 1) Contract
- 2) Letter of application
- 3) Letter of apology
- 4) CV

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Project Planning Dept

From : GM

(2) _____ : Aqua Warm BV

I am sure that you have read about the recent explosion at Perfecta Ltd. We have decided not to install any more (3) _____ central heating systems until we can be sure that they are absolutely safe.

Please write and inform them of this.

(4) _____

1) Subject

2) Aqua Warm

3) T.Y.

4) To

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Project Planning Dept

From : GM

(2) _____ : Aqua Warm BV

I am sure that you have read about the recent explosion at Perfecta Ltd. We have decided not to install any more (3) _____ central heating systems until we can be sure that they are absolutely safe.

Please write and inform them of this.

(4) _____

1) Subject

2) Aqua Warm

3) T.Y.

4) To

Выберите соответствующие варианты.

Father: "I see you have a problem with a software task. Do we have to buy a computer for your home work?"

Son: " _____ "

1) Sure, if only we can afford that

2) Solving this problem is not connected with a home computer

3) Thank you, it was very kind of you

4) I am not sure that I'm good at solving problems

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Выберите соответствующие варианты.

Student: "I'd like to fix an appointment with the principal for tomorrow"

Secretary: " _____ "

1) You can come earlier if he is free.

- 2) Would nine tomorrow be all right?
- 3) I'm afraid not. He's got rather a full day today.
- 4) How about Tuesday then?

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Выберите соответствующие варианты.

Manager: "_____"

Employee: "I think, it's a harmful habit"

- 1) What's your idea about smoking?
- 2) Can you give me a cigarette?
- 3) Can I smoke here?
- 4) Have you got any bad habits?

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Выберите соответствующие варианты.

Clerk: "How do you want your cash?"

Customer: "_____"

- 1) I want it all now, please
- 2) In tens and twenties, please
- 3) The more the better, please
- 4) Very quickly, please

ВАРИАНТ 4

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

1) We a large music shop in the center of Liverpool and would like to know more about the tapes and cassettes you advertised in this month's edition of Music Monthly.

2) A.X.C. Records Ltd.,

41 Broadway,

Liverpool L91 5PB

3) 12 May 2005

4) The Sales Department, Southern Importers Ltd.,

Dane Street, Northam,

Southampton S09 4YQ

5) Yours faithfully,

.....

Jeffry Allen

Director

6) Dear Sirs,

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Sun Express

20 (2) Gloucester Place

(3) Croydon CR 12DH

(4) Ms Charlotte McEvoy

(5) Western Travel
12 The Crescent
Brinton (6) BR3 5YT

- 1) the ZIP Code in the mailing address
- 2) the town the letter comes from
- 3) the addressee
- 4) the name of the sender
- 5) the street name in the return address
- 6) the addressee's company name

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

Dear Sir or Madam

I am writing in connection with my forthcoming visit to your company and my letters of 12 and 13 January.

Unfortunately, I will not be in Hong Kong until 13 March because all the flights before then are full.

- 1) Contract
- 2) CV
- 3) Memo
- 4) Simple commercial letter

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Purchasing Supervisor
From _____ : Stock Manager
Subject _____ : (2) _____
Date _____ : (3) _____

We sent an order for juice to Brilliant Water on (4) _____ but we have still not had a delivery. Please write to them and ask them when they can deliver the juice. Their address is

....

Thanks

- 1) 15th April 2006
- 2) order 86764
- 3) To
- 4) 26th March

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Your friend: Would you like to come to our house on Sunday?

You: _____

- 1) No, I wouldn't
- 2) Thanks. I'd love to. That's great.
- 3) Will you repeat it, please?
- 4) Really?

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Student: " _____ "

Teacher: Not really. Why can't you come?

- 1) I won't attend the English lesson tomorrow.
- 2) Is it OK if I miss the English lesson tomorrow?
- 3) I don't want to attend the English lesson tomorrow.
- 4) I am going to miss the English lesson tomorrow.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Shopping assistant: Do you need any help, sir?

Customer: _____

- 1) You are welcome
- 2) Yes, of course, I do.
- 3) I suppose so.
- 4) Well, yes, actually. I'm looking for a Christmas present for my mother.

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Interviewer: "Do you mind if I ask how old you are?"

Applicant: " _____ "

- 1) And what do you think?
- 2) Actually, I'd rather not say. But put it this way, I'm about 40.
- 3) Yes, I do.
- 4) I am not going to answer this question

ВАРИАНТ 5

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) We look forward to hearing from you.

Yours sincerely,

Irene Green

Sales Manager

- 2) John Bloggs plc,
25 Corner Street,
Darlington
Tel. 249 26 49

- 3) 14 February 2006

- 4) Mr. J.A. Burns,
ABC Advertising,
17 New Street,
New Town BN45 67HO

- 5) We are writing to confirm our meeting on 20 February concerning the

advertisement of our new device in your catalogue.

We would appreciate it if you have time to visit our plant at an earlier date and inform us of it.

6) Dear Mr Burns,

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) Click Camera Company

(2) 1000 Riverview Boulevard

New York, New York (3) 10010

(4) Mrs. May Carter

4015 (5) 22nd Street

(6) Honolulu, Hawaii 96822

1) the house number in the return address

2) the town the letter is sent to

3) the ZIP Code in the return address

4) the street name in the mailing address

5) the sender's company name

6) the addressee

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....
The goods will be considered as delivered by the Sellers and accepted by the Buyers:

1) as regards the gross weight and the number of cases – in accordance with the weight and the number of cases stated in an airway bill.

2) as regards the net weight and the quality – in accordance with the Sellers' Specification. The date of an airway bill is to be considered as the date of delivery.

.....
1) Memo

2) CV

3) Contract

4) Letter of application

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1) _____ : Cathy Beddington

From _____ : John Humphrey

(2) _____ : New product advertising

(3) _____ has approved an increase of budget on this campaign, so we can go for: colour advert, six issues.

Could you contact the magazine and get them to change this? Please check the price and the possibility of a bigger discount.

Thanks

(4) _____

- 1) To
- 2) Managing Director
- 3) John
- 4) Subject

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

John: "I have been waiting for you for two hours!"

Ann: "_____"

- 1) That's all right
- 2) I don't think so.
- 3) Sorry. It was wrong of me.
- 4) Never mind!

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Committee member: "_____"

Dean: "He is not a Bachelor-student, he is studying for a Master".

- 1) Isn't he studying for a Master degree?
- 2) I consider him to be a Bachelor student.
- 3) He is a Master student, isn't he?
- 4) We want to know everything about his studies

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Receptionist: "Welcome to the equipment exhibition. Where are you from?"

Participant: "_____"

- 1) Thank you for invitation
- 2) The equipment is from Moscow
- 3) Thank you. The exhibition was useful. I've made a lot of contracts
- 4) Thank you, I am from France.

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Manager: "_____"

Secretary: "They've forgotten to send a price list with the catalogue"

- 1) What's wrong with a price list?
- 2) Did they forget to send a price list?
- 3) Why did they forget about the catalogue?
- 4) When did they send the catalogue?

ВАРИАНТ 6

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

1) Yours sincerely,

Marilyn French

Senior Consultant

2) This is further to the our meeting of last week at which we agreed to hold a series of meeting over the next two months to review your experiences with the pilot implementation of the 1 to1 Customer Relationship Management Program. If you have any questions or would like to add anything please give me a call at 745-9878. We look forward to seeing you at the August 14th meeting.

3) Chicago

PricewaterhouseCoopers LLP

One North Wacker

Chicago, Illinois 60606

Telephone: [1] (312) 298 2000

4) 20 July 2006

5) Dear Mr. Rodney,

6) Mr. Rodney Giles

Manager, Customer Support

Inter-Office Solutions Inc.

1289 Luxor Station Rd.

Cedar Springs, IL, 34985

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

Harvard Plastics Inc.

(1) Broadway

New York, (2) N.Y. 10018

USA

(3) Human Resources Department

(4) Harvard Plastics Inc. (U.K.)

(5) Birmingham

BI8 9LL

(6) United Kingdom

1) the addressee

2) the town in the mailing address

3) the street name in the return address

4) the addressee's company name

5) the state the letter comes from

6) the country in the mailing address

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления,

письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....
I am writing in connection with the above invoice for an MX3 Facsimile machine. We received this machine yesterday. Unfortunately, the power cable is missing. We would be very grateful if you could send us one as soon as possible.
.....

- 1) CV
- 2) Letter of complaint
- 3) Contract
- 4) Letter of apology

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

To: (1)
From: Susan Caffey
Subject: Maltech payment
Date: (2)
Jacob,

Gorman hasn't paid the current invoice. They paid their May invoice on June 30. Maltech, however, did not pay May's bill. I sent them a second notice on July 15. I sent AB Alliance several reminders. For their May invoice, I sent reminders on ____ (3) and July 15. For June, I sent a reminder on July 31. What next?

_____ (4)

- 1) August 18, 20 ____
- 2) S.
- 3) June 30
- 4) Jacob Wiley

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

You: "Can I have a glass of water?"

Your friend: " _____ "

- 1) No, you mustn't drink water.
- 2) Yes, do it.
- 3) Of course – there's a bottle in the fridge.
- 4) A glass of water?

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Teacher: "Well, good bye and the best of luck for the future"

Student: " _____ "

- 1) Thank you for teaching me, I really enjoyed lessons.

- 2) Good luck.
- 3) Let's hope for the best.
- 4) Good bye forever.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Waiter: "Are you ready to order?"

Guest: "_____"

- 1) I want a meat sandwich.
- 2) A meat sandwich, please.
- 3) Hi! How are you?
- 4) Bring me a meat sandwich!

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Your business partner: "Could you show me the production line?"

You: "_____"

- 1) You could not.
- 2) That's impossible!
- 3) No.
- 4) I am afraid that is not possible at the moment.

ВАРИАНТ 7

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) 6 Pine Estate,
Bedford Road, Bristol,
UB28 12BP
Telephone 9036 174369
Fax 9036 36924
- 2) 6 August 2005
- 3) I look forward to hearing from you.
Yours sincerely,
Simon Tramp
Sales Manager
- 4) James Sawyer,
Sales Manager,
Electro Ltd,
Perry Road Estate,
Oxbridge UN54 42KF

5) Thank you for your letter. I am afraid that we have a problem with your order.

Unfortunately, the manufacturers of the part you wish to order have advised us that they cannot supply it until November. Would you prefer us to supply a substitute, or would you rather wait until the original parts are again available?

6) Dear Mr. Sawyer.

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

- (1) Lancashire Enterprises plc.
- (2) 17 Ribblesdale Place – Winkley Square
- (3) Preston PR1 3NA

- (4) Seaboard Industries plc.
- (5) Grand Avenue
HOVE
- (6) BN3 2LS

- 1) the house number in the return address
- 2) the addressee
- 3) the street name in the mailing address
- 4) the ZIP Code in the mailing address
- 5) the sender's name
- 6) the town the letter comes from

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....
Terry Spencer keeps parking his car in front of the main door.

I have told him before that this space is reserved for the Managing director. Can you tell him again?

-
- 1) Memo
 - 2) Contract
 - 3) CV
 - 4) Letter of application

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

- To _____ : Purchasing & Sales Supervisor
- (1) _____ : Manager
 - (2) _____ : Court Hotel

I have recently heard that (3) _____ needs a large quantity of orange juice at once.

We have a large supply of juice that we do not need. Please write to them and tell them that we would be happy to supply them if they can tell us how many bottles they need.

- (4) _____

- 1) Subject

- 2) Peter
- 3) the Court Hotel
- 4) From

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Daughter: “ _____ ”

Mother: “You’d better return home now”

- 1) I want to do the shopping just now.
- 2) It is great to be at home again.
- 3) I am going back home.
- 4) It looks like raining. I don’t know what to do.

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Student 1: “I’ll help you with your homework”

Student 2: “ _____ ”

- 1) Oh, should you? Thanks very much.
- 2) Oh, shall I? Thanks very much?
- 3) Oh, will you? Thanks very much.
- 4) You should do it.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Woman: “ _____ ”

Waiter: “Certainly, madam”

- 1) Can we have the bill, please?
- 2) Bill, please.
- 3) We want the bill!
- 4) Where is the bill?

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Secretary: “How was a trip?”

Employee: “ _____ ”

- 1) I’m thinking of going on a business trip.
- 2) Everything was fine but a bit tiring.
- 3) I’m just back from my trip.
- 4) I was late as usual.

ВАРИАНТ 8

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) Dear Mr. Kaltwasser
- 2) Prendergast & Johnson Investment Consultants
52 Carter Lane
London EC5 7ZG
England
- 3) 10 February 20__
- 4) IBA Investmentfonds
Hohe Brück 44
60437 Frankfurt am Main

Germany

5)

We feel that this is a good time to investigate Telecom stock with a view to a substantial commitment in the medium term.

Should there be any last-minute developments we will e-mail you immediately.

6) Yours sincerely

Prendergast & Johnson

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

Helen Richmond

(1) 6295 Glenwood Drive

(2) Albuquerque, (3) NM 87001

Dr. Alexander Morris

(4) Avondale Medical Center

(5) 453 Camilla Drive

(6) Atlanta, GA 30300

1) State abbreviation

2) Recipient's city name

3) Addresser's city name

4) Street address and suite number of recipient

5) Street address and suite number of addresser

6) Name of organization

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....
In the winter issue of Multimedia News we read that your company sells language laboratories. Our school needs a new language laboratory and we are looking for the best equipment.

Could you please send us information on your laboratories and include a price list and ordering information.

Thank you for your assistance. I look forward to hearing from you.

.....
1) Letter of complaint

2) CV

3) Letter of enquiry / request

4) Contract

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума

Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

(1): John Wilson, Production Supervisor

From: Jackie Chen, (2)

Subject: Delay of (3)

Date: Fri, Dec 3, 20__

I received a fax from A-Tech this morning. They're going to be a week behind schedule for the Intex440SX shipment. Please call the customers who ordered this chip set, then fax a confirmation letter about the delay. Ask if we can substitute ____ (4). We have those chip sets on hand.

1) AGB 5/x/233

2) To

3) Export Manager

4) Intex 440SX

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Guest: "Can you pass me the salt, please?"

Hostess: "_____"

1) Salt is bad for you if you eat it too much.

2) Sure, there it is.

3) Can't you do it yourself?

4) No, I can't.

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Student: "_____"

Tutor: "Yes, it was quite good"

1) Didn't you mark my essay?

2) Have you had time to mark my essay?

3) What about my essay?

4) What did you do with my essay?

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Manager: "His results are of no practical importance"

Subordinate: "_____"

1) Really?

2) You see, we don't need to carry out any tests of practical importance.

3) You are quite right. I agree with you.

4) His results are the best.

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Your business partner: "I'd like you to meet Mr. White."

You: "_____"

1) Glad to meet you, Mr. White.

2) What is your first impression of me?

- 3) Let's get down to business.
- 4) Would you like something to drink?

ВАРИАНТ 9

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) June 10, 2004
- 2) Dear Mrs. Tong:
- 3) We certainly appreciate your interest in Maxine Sportswear. Nevertheless, I am afraid I cannot supply you with the information you requested. Because we do not sell our garments directly to the consumer, we try to keep our wholesale prices between ourselves and our dealers.

4) Mrs. Sharon Tong
693 Felham Parkway
Bronx, New York 10422

5) Very truly yours,

6) Maxine Sportswear Co., Inc.
842 Seventh Avenue
New York, NY 19918

7) S. Granville
Sales Manager

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

(1) H. Brown & W. Pink Ltd.

(2) 18 Hill St.

London (3) WIM 5RN

England

(4) Modern Machine Tool Corporation

300 (5) Lincoln Place

Chicago, (6) IL 60610

USA

- 1) the addressee
- 2) the street name in the mailing address
- 3) the house number in the return address
- 4) the state name in the mailing address
- 5) the sender
- 6) the ZIP Code in the return address

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

Dear Mr. and Mrs. Galsworthy

We have great pleasure in announcing that we shall shortly be opening a new branch of the Britannia Rock Building Society within easy reach of your home address.

.....
We look forward to meeting you in May and would also like to take this opportunity to thank you for the trust you have placed in us in the past.

- 1) Letter of complaint
- 2) Contract
- 3) Simple commercial letter
- 4) Letter of application

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

- (1) _____: Business partners with training interests
(2) _____: Patrick Baldoz, Director Tri-County WDC
Date: 28 July 2008
(3) _____: Local business workforce survey

At the request of several local manufacturing companies, the Tri-County Workforce Council completed a Workforce Skills Needs Survey. We are pleased to provide you with an electronic copy of this survey which contains information from 105 local businesses.

(4) _____

- 1) Subject
- 2) To
- 3) Director
- 4) From

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения

Hostess: "Thank you for coming"

Guest: "_____"

- 1) Good bye! See you later.
- 2) Not at all. You are welcome.
- 3) Many happy returns!
- 4) Thank you for inviting us, it was a lovely evening.

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Student: "_____"

Teacher: Not really. Why can't you come?

- 1) I won't attend the English lesson tomorrow.
- 2) Is it OK if I miss the English lesson tomorrow?
- 3) I don't want to attend the English lesson tomorrow.
- 4) I am going to miss the English lesson tomorrow.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Tourist: "Excuse me, can you tell me, where is the nearest post office?"

Policeman: “ _____ ”

- 1) Oh, It's far way from here.
- 2) Yes, First you turn to the left and then you go straight.
- 3) No, I don't know.
- 4) Find it on the map, please.

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Employee: “ _____ ”

Director: “Sorry, I am too busy on Tuesday”

- 1) Are we very busy on Tuesday?
- 2) Tuesday is a very good day for work, isn't it?
- 3) Can I have a day-off on Tuesday?
- 4) Can we have a meeting on Tuesday?

ВАРИАНТ 10

Блок 2. Тема 1. Оформление делового письма

Расположите части делового письма в правильном порядке.

- 1) Dear Sirs:
- 2) Yours faithfully,
- 3) 16 October 2008
- 4) M. Smith

Export Sales Manager

- 5) Western Shoe Company Ltd.

Yeovil, Somerset S19 3 AF
England

6) We thank you for your inquiry of 12 October, and appreciate your interest in our products. Details of our export prices and terms of payment are enclosed, and we have arranged for a copy of our catalogue to be sent to you today.

- 7) Fournier at Cie SA
14 Avenue Ravigny
Paris XV
France

Блок 2. Тема 2. Оформление конверта

Соотнесите информацию под определенным номером на конверте с тем, что она обозначает.

- (1) Flanagan's Department Store
- (2) 12207 Sunset Strip
Los Angeles, CA 91417
- (3) USA
- (4) Ketchum Collection Agency

(5) 1267 Hollywood Boulevard
Los Angeles, CA (6) 91401

USA

- 1) the country the letter comes from
- 2) the house number in the return address
- 3) the addressee's house number
- 4) the addressee
- 5) the sender
- 6) the ZIP Code in mailing address

Блок 2. Тема 3. Оформление резюме, письма-заявления, письма-уведомления, письма-запроса, контракта, служебной записки

Определите, к какому виду делового документа относится представленный ниже отрывок.

.....

As you all know, Christmas is our busiest season of the year. Every year it is a struggle for management and supervisors to find the time and energy to organize a staff Christmas party. This year, we have decided to postpone the Christmas party until after our busy season.

.....

- 1) Inquiry Letter
- 2) Cover Letter
- 3) Memo
- 4) Contract

Блок 2. Тема 4. Оформление электронного сообщения, факса, меморандума
Выберите слова или словосочетания для заполнения пропусков так, чтобы они отражали особенности оформления служебной записки.

To : (1) Janet Benson, _____
 From : (2) _____, Manager
 Subject : (3) _____
 (4) _____ : 4 September 2009

I'm writing to inform you that Booklet of Our Services is not ready.
 The Publishing Department definitely needs some assistance. Otherwise they will not meet the deadline.

- Oliver Knott
- 1) General Manager
 - 2) Data
 - 3) Booklet of Services
 - 4) Oliver Knott

Блок 2. Тема 5. Речевой этикет в бытовой сфере общения
 You: "Can I borrow your mobile phone, please? I need to make a quick call to my mother"

Your friend: " _____ "

- 1) I am pleased to hear it.
- 2) What do you want?

- 3) OK, Here you are.
- 4) You'll do me a favour.

Блок 2. Тема 6. Речевой этикет в учебно-познавательной сфере общения

Student: «I'm about to finish my course of studies, but I don't know what to do: study further or take a job».

Teacher: « ____ ».

- 1) That sounds like a good idea. Go ahead!
- 2) You should continue your studies, I'm sure. You are really talented.
- 3) I think you'd better study further.
- 4) That's a problem. It is for you to decide.

Блок 2. Тема 7. Речевой этикет в социально-культурной сфере общения

Guest: "I want to speak to the manager!"

Receptionist: " _____ "

- 1) She is not available At the moment. Can I help you?
- 2) You can't do so!
- 3) She is busy now.
- 4) You have to wait for some time. Be patient, please!

Блок 2. Тема 8. Деловое общение в профессиональной сфере

Business partner 1: «We planned a second meeting in the morning».

Business partner 2: « ____ ».

- 1) It won't do.
- 2) It's out of the question.
- 3) I'm afraid the morning isn't convenient for us.
- 4) Give me another time.

ОК-5

БЛОК 3 (ВЛАДЕТЬ)

ТЕСТИРОВАНИЕ

ВАРИАНТ 1

Блок 3.1. Термины

Выберите соответствующие определения:

1. Input and output devices
2. Keyboard
3. Mouse
4. Scanner
5. Printed documents

1. represent an essential part of computer system because they are communication-providing tools

2. is the primary input device for entering text and numbers

3. allows to put the cursor anywhere on the screen without using the cursor-movement keys

4. transfers printed images into an electronic format that can be stored in a computer's memory

5. are essential in many working environments where people must share reports and other types of information

6. is a device having a small touch screen

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

How Batteries Work

1. An electrical battery is a combination of one or more electrochemical cells, used to convert stored chemical energy into electrical energy. Since the invention of the first Voltaic pile in 1800 by Alessandro Volta, the battery has become a common power source for many household and industrial applications.

2. Inside the battery itself, a chemical reaction produces the electrons. The speed of electron production by this chemical reaction (the battery's internal resistance) controls how many electrons can flow between the terminals. Electrons flow from the battery into a wire, and must travel from the negative to the positive terminal for the chemical reaction to take place. That is why a battery can be stored on a shelf for a year and still have plenty of power. Once you connect a wire, the reaction starts.

3. Batteries may be used once and discarded, or recharged for years as in standby power applications. Miniature cells are used to power devices such as hearing aids and wristwatches; larger batteries provide standby power for telephone exchanges or computer data centers.

1. Определите, какое утверждение соответствует содержанию текста.

1) People use batteries because they don't have an alternative source of power.

2) The capacities of batteries surpass other energy sources.

3) The conversion of chemical energy into electrical makes batteries the source of power.

4) Batteries are a comparatively new source of energy.

2. Завершите утверждение согласно содержанию текста.

Batteries' long life is provided by ...

1) people's careful service

2) the possibility of its recharging

3) the peculiarity of chemical reaction taking place inside them

4) their stored power

3. Ответьте на вопрос.

Why do people use batteries?

1) People use batteries to meet their personal needs.

2) Batteries represent a potential source of energy.

3) Batteries are used for many industrial and household applications.

4) People use batteries due to their convenience and significance of application.

4. Определите основную идею текста.

1) Battery represents a potential energy source as it can be stored for some time and still be powerful.

2) People can't do without batteries nowadays as they are used to power some important devices.

3) An electrical battery is a combination of one or more electrochemical cells, used to convert stored chemical energy into electrical energy.

4) Battery has become a common power source due to peculiarity of its energy generation as well as simplicity and significance of its application.

ВАРИАНТ 2

Блок 3.1. Термины

Выберите соответствующие определения:

1. Memory
2. ROM
3. RAM
4. Dynamic RAM
5. Static RAM

1. consists of chips either on the motherboard or on a small circuit board attached to the motherboard

2. is the memory where data is only read and used

3. is the memory that can be instantly changed and hold programs and data while they are in use

4. is recharged many times each second or they will lose their contents

5. doesn't need to be recharged so often and can hold its contents longer

6. retains the data which they hold nonvolatile type of memory

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Technology

1. Technology is the usage and knowledge of tools, techniques, and crafts, or is systems or methods of organization, or is a material product of these things. The word technology comes from the Greek *technologia* meaning craft and the study of something, or the branch of knowledge of a discipline. The term can either be applied generally or to specific areas.

2. Technologies significantly affect human as well as other animal species ability to control and adapt to their natural environments. The human species use of technology began with the conversion of natural resources into simple tools. The prehistorical discovery of the ability to control fire increased the available sources of food and the invention of the wheel helped humans in travelling in and controlling their environment.

3. Recent technological developments, including the printing press, the telephone, and the Internet, have lessened physical barriers to communication and allowed humans to interact freely on a global scale. However, not all technology has been used for peaceful purposes; the development of weapons of ever-increasing destructive power has progressed throughout history, from clubs to nuclear weapons.

1. Определите, какое утверждение соответствует содержанию текста.

1) Nowadays' technology is mostly the means of human communication.

2) People began to apply technology with developments of printing press, the telephone, and the Internet.

3) Technology deals with developments of peaceful designation.
4) Technology improves human's ability to control and adapt to their natural environments.

2. Завершите утверждение согласно содержанию текста.

People use technology ...

- 1) for peaceful and destructive purposes
- 2) as it provides them with food, travelling and communication
- 3) because it makes them advanced
- 4) to stay alive

3. Ответьте на вопрос.

Why did technology find its application?

1) It gave people the opportunity to control environment and to benefit from its sources.
2) People wanted to override their environments.
3) The use of technology helped people resist negative effects of environments by developing weapons.
4) Technology failed to help people control their environment.

4. Определите основную идею текста.

1) Technology let people not die out of starvation and lack of communication.
2) People rely on technology as it helps them to produce more goods.
3) Due to technology it's possible to control natural environment and to turn it to people's own advantage.
4) Technology is the way of people's development.

ВАРИАНТ 3

Блок 3.1. Термины

Выберите соответствующие определения:

1. Application software
2. General-purpose programs
3. Business programs
4. Intelligent applications
5. Utility

1. helps people accomplish specific tasks
2. handle tasks common for many users such as word-processing, spreadsheets, graphics, databases
3. support various functions of a company, namely accounting, marketing, production and so on
4. focus on expanding the role of the computer beyond the traditional data processing functions
5. help people improve the performance of a computer, perform special-related tasks
6. perform the research and development tasks needed in different engineering

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Vacuum

1. Evangelista Torricelli produced the first laboratory vacuum in 1643, and other experimental techniques were developed as a result of his theories of atmospheric pressure. A torricellian vacuum is created by filling a tall glass container closed at one end with mercury and then inverting the container into a bowl to contain the mercury.

2. The quality of a vacuum refers to how closely it approaches a perfect vacuum. Residual gas pressure is a primary indicator of quality, and is most commonly measured in units called torr, even in metric contexts. Lower pressures indicate higher quality, although other variables must also be taken into account.

3. Vacuum became a valuable industrial tool in the 20th century with the introduction of incandescent light bulbs and vacuum tubes, and a wide array of vacuum technology has since become available. The recent development of human spaceflight has raised interest in the impact of vacuum on human health, and on life forms in general.

1. Определите, какое утверждение соответствует содержанию текста.

1) The quality of a vacuum is independent from the indicator of residual gas pressure.
2) Evangelista Torricelli developed experimental techniques of producing vacuum using the influence of atmospheric pressure.

3) Industry is not the only application sphere of vacuum technologies.

4) Vacuum is measured in units called torr named after Evangelista Torricelli who produced the first laboratory vacuum.

2. Завершите утверждение согласно содержанию текста.

A great variety of vacuum technologies have become possible ...

1) due to invention of laboratory vacuum by Evangelista Torricelli in 1643

2) because people wanted to use the quality of a vacuum in industry

3) due to the recent development of human spaceflight

4) when incandescent light bulbs and vacuum tubes began to be applied in industry

3. Ответьте на вопрос.

What are the contemporary spheres of vacuum application?

1) The introduction of incandescent light bulbs and vacuum tubes influenced further research of vacuum.

2) People investigate vacuum capacities to use it more effectively in industry.

3) Nowadays people consider vacuum as a perspective space medium.

4) Vacuum is widely adopted nowadays in the domain of human spaceflight.

4. Определите основную идею текста.

1) Vacuum affects people's health and other life forms.

2) People use vacuum due to its perfect qualities.

3) The capacities of vacuum enable its use for industrial as well as medical purposes.

4) Vacuum has a wide range of applications in industry.

ВАРИАНТ 4

Блок 3.1. Термины

Выберите соответствующие определения:

1. Hardware

2. CPU and memory

3. CPU
4. Control unit
5. Arithmetic logic unit

1. contains many parts such as processor, memory, input and output devices and storage

2. are located on the computer's motherboard representing the circuitboard
3. carries out the instructions that come from either the user or the software
4. manages all the computer's resources and the CPU's instructions are built into it
5. includes such operations as addition, subtraction, multiplication, division and comparisons of numbers
6. serves for storing data that is currently being processed

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Electricity

1. Electricity is a flow of negative charges called electrons. These electric charges are measured in units called coulombs. Electricity is a very versatile form of energy that can be converted into many other forms of energy, including light and heat, direct current (DC), which flows in one direction only, and alternating current (AC), which changes direction 60 times per second.

2. An electric circuit is an unbroken conducting path from, and back to, a power supply. It has three main parts: the power supply, the conductor, and the load. The power is provided by a generator or battery, the conductor carries the current, and the load is electric device as a lamp.

3. Unlike current electricity, static electricity does not flow. It is created when an electrically neutral substance loses or gains electrons, making it, respectively, positively or negatively charged. You can create static electricity by rubbing a balloon on your clothing. Electrons will move from the clothing to the balloon, making the balloon negatively charged and the clothing positively charged. The resulting static electricity on each will attract small, light objects such as pieces of paper.

1. Определите, какое утверждение соответствует содержанию текста.

- 1) People are able to create static and resulting electricity themselves.
- 2) There exist two different types of electricity.
- 3) An electric circuit exists in every type of electricity.
- 4) Electricity can be changed into various energy forms.

2. Завершите утверждение согласно содержанию текста.

The kind of electricity which can be created at friction is called ...

- 1) static electricity
- 2) alternative current
- 3) resulting electricity
- 4) direct current

3. Ответьте на вопрос.

What device is designated for the continuous flow of electric current?

- 1) In an electric circuit the load can be an electric device such as a lamp.
 - 2) The power in an electric circuit is provided by a generator or battery.
 - 3) Electrical circuit allows electrons to flow through continuously without beginning or end.
 - 4) One can create static electricity by rubbing a balloon on one's clothing.
4. Определите основную идею текста.
- 1) There exist different kinds of electricity, electrical properties of which being quite alike.
 - 2) Electricity is a versatile form of energy that can be converted into many other energy forms.
 - 3) It is a scientifically proved fact that electricity is a flow of negative charges called electrons.
 - 4) Electricity is a very changeable energy form being presented by different kinds.

ВАРИАНТ 5

Блок 3.1. Термины

Выберите соответствующие определения:

1. Computer
2. Memory
3. Input device
4. Program
5. Operating system

1. is an electronic device used to process data, converting it into information that is useful to people
2. holds data and program instructions as the CPU works with them
3. is to provide data from the user or another sources
4. is an electronic instruction that tells the computer how to accomplish certain task
5. tells the computer how to interact with the user and how to use the hardware devices attached to the computer
6. performs both input and output functions, allowing computers to share information

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Electromagnetism

1. Electricity and magnetism combine to form one of the fundamental forces of the universe-electromagnetism. The two constantly interact, and the relationship between them is one of the most important in physics. For example, an electric current passing through a wire creates a magnetic field; and if the lines of force around a magnet are cut by a passing object, an electric current will be produced.
2. Magnets are attracts to iron and to any material that contains iron. Magnets have two poles, a north pole and a south pole. Unmagnetized iron and steel have magnetic regions of atoms called domains that are jumbled up and point in lots of different directions. When iron or steel becomes magnetized, the domains become aligned and they all point in the same direction. One end of each domain points toward the magnetic north pole.

3. Electronics is a new branch of physics, and one that plays an increasingly important part in our lives. It is concerned with the use of electricity to produce signals that carry information and control devices such as computers. These devices contain electric circuits through which electric current flows. The controlling parts in a circuit are called components, and these include diodes and transistors. Components can amplify currents, switch them on and off, or change their direction.

1. Определите, какое утверждение соответствует содержанию текста.

Укажите не менее двух вариантов ответа.

- 1) Components in a circuit can affect electric currents in different ways.
- 2) Domains can move easily only when iron and steel become magnetized.
- 3) Components strengthen currents, turn them on and off, or change their direction.
- 4) Electronics deals with the generation of electricity in various electronic devices.

2. Завершите утверждение согласно содержанию текста.

Укажите не менее двух вариантов ответа.

The relationship of electricity and magnetism ...

- 1) is marked by continuous interaction
- 2) are the most significant in physics
- 3) led to creation of another kind of electric current
- 4) has not been studied by scientists yet

3. Ответьте на вопрос.

Why is the study of electricity of paramount importance in electronics?

1) Electronic devices contain electric circuits through which electric current flows.
2) Electricity is used to produce signals that carry information and control electronic devices.

3) Components in electronic devices can influence electric currents.

4) The controlling parts in an electric circuit consist of diodes and transistors.

4. Определите основную идею текста.

1) Electricity and magnetism are combined to form one of the fundamental forces of the universe – electromagnetism.

2) Electromagnetism is one of the essential forces of the universe that finds an increasingly wide application nowadays.

3) It is questionable how people would exist without the knowledge of electricity and magnetism nowadays.

4) It is widely known that the relationship between electricity and magnetism is one of the most important in physics.

ВАРИАНТ 6

Блок 3.1. Термины

Выберите соответствующие определения:

1. Storage
2. Storage media
3. Hard disk
4. Storage device
5. Flashcard

1. is the place to keep program files and related data when it is not using them
2. is the physical components on which data can be saved holding data permanently
3. has extremely high capacity considering as the most common device
4. is a hardware component that writes data to and reads it
5. is a device based on microcircuit technology of nonvolatile type
6. is a high-density storage medium with high capacity

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Light

1. The form of energy that illuminates our world is called light. It usually comes from hot objects, like the sun or fire, but it is also produced by electricity and some chemical reactions. Light is the only part of the electromagnetic spectrum (which includes microwaves, ultraviolet rays, and X-rays) that is invisible to the human eye. It travels at 186,000 miles (300,000 km) per second, and nothing can travel faster. Like other forms of energy, light travels in waves, but it can also travel in packets of energy called quanta. This enables it to travel through a vacuum.

2. Light rays are reflected when they hit a shiny or silvered surface, such as a still pool of water or a mirror. Reflection involves two light rays the incoming ray and the reflected ray which bounce off the reflecting surface. The two rays are at identical angles to the reflecting surface on either side of an imaginary line.

3. Refraction is a property of all types of energy that travel in waves, including light. Light waves normally travel in straight line, but when they pass from one transparent material to another, they usually refract, or bend. Refraction occurs because light travels at different speeds in different materials. As light from a material with a low density, such as air, enters a material with a high density, such as water, its speed is reduced. This cause it to bend (except when it enters a material at a right angle).

1. Определите, какое утверждение соответствует содержанию текста.

Укажите не менее двух вариантов ответа.

- 1) While passing a vacuum light is in the form of quanta.
- 2) In the form of quanta light can travel through a vacuum.
- 3) Despite the angle degree of light rays entering a material they always refract.
- 4) Light rays obtain quite the same properties as other energy forms.

2. Завершите утверждение согласно содержанию текста.

Укажите не менее двух вариантов ответа.

Unlike all other kinds of electromagnetic radiation light ...

- 1) is perceived by humans
- 2) rays can be refracted
- 3) is visible for people
- 4) rays can be reflected

3. Ответьте на вопрос.

What quality do all energy forms travelling in ways hold?

- 1) They can be reflected.

2) They possess the property of refraction.

3) They can be radiated light rays.

4) They have the quality of quanta.

4. Определите основную идею текста.

1) Light possesses both its own distinctive characteristics and properties many other energy forms have.

2) Light is the form of energy that is subjected to compulsory study due to its distinguishing features.

3) Light has a lot of properties that many other energy forms have among them are reflection and refraction.

4) Scientists discovered the properties of light that enable it to pass through a vacuum in quanta.

ВАРИАНТ 7

Блок 3.1. Термины

Выберите соответствующие определения:

1. Data

2. Information

3. Numbers

4. Bit

5. Byte

1. consists of raw facts that a computer organizes to produce information

2. refers to processed output that is organized, meaningful and useful to people

3. are numbers, letters, punctuation marks, sounds and pictures

4. is the value of computerized data represented by each switch's state - whether the switch is turned on or off

5. is an extremely important unit consisting of a group of 8 representing all the characters on the keyboard

6. is simply a set of data that has been given a name

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Solid

1. Solid is one of the major states of matter. It is characterized by structural rigidity and resistance to changes of shape or volume. Unlike a liquid, a solid object does not flow to take on the shape of its container, nor does it expand to fill the entire volume available to it like a gas does. The atoms in a solid are tightly bound to each other, either in a regular geometric lattice or irregularly one.

2. The branch of physics that deals with solids is called-state physics, and is the main branch of condensed matter physics (which also includes liquids). Materials science is primarily concerned with the physical and chemical properties of solids. Solid-state chemistry is especially concerned with the synthesis of novel materials, as well as the science of identification and chemical composition.

3. The forces between the atoms in a solid can take a variety of forms. For example, a

crystal of sodium chloride (common salt) is made up of ionic sodium and chlorine, which are held together by ionic bonds. In diamond or silicon, the atoms share electrons and form covalent bonds. In metals, electrons are shared in metallic bonding. Some solid, particularly most organic compounds, are held together with van der Waals forces resulting from the polarization of the electronic charge cloud on each molecule. The dissimilarities between the types of a solid result from the differences between their bonding.

1. Определите, какое утверждение соответствует содержанию текста.

- 1) It has been an accepted fact that the quantity of atoms in a solid's lattice is permanent.
- 2) The existence of various solids can be explained by different types of their lattices.
- 3) A solid's properties are quite different from those of a gas or a liquid due to its structure and the ability to resist.
- 4) It is possible to change a solid's state modifying its chemical bonds.

2. Завершите утверждение согласно содержанию текста.

A solid has a constant form ...

- 1) if only possessing covalent bonds
- 2) as the atoms in are tightly bound to each other
- 3) that's why it is difficult to identify its chemical composition
- 4) depending on the type of its lattice

3. Ответьте на вопрос.

Why do there exist different types of solids?

- 1) This happens due to certain amount of electrons in a solid.
- 2) It depends on different types of lattices of solids.
- 3) It is influenced by its structural rigidity and resistance to any changes.
- 4) This is due to the type of a chemical bond a certain solid possesses.

4. Определите основную идею текста.

- 1) The text deals with similarities and differences among solids possessing different bonds.
- 2) The text introduces the readers the description of various properties of solids, gases and liquids.
- 3) Solids can't be distorted due to their structural rigidity and resistance to changes of shape or volume.
- 4) A solid has its own distinctive characteristics which are studied by different branches of science.

ВАРИАНТ 8

Блок 3.1. Термины

Выберите соответствующие определения:

1. Software
2. High-level language
3. Low-level language
4. System software
5. operating system

1. is the component that enables a computer to perform particular tasks
2. is a language that is closer to English and easier to use
3. is a language that is closer to the programming language used by computer
4. is an organized set of supplied programs that effectively transform the system hardware components into usable tools
5. is the most and indispensable type of system software stored on the hard disk
6. is used for translating the program into machine code

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

A radar system

1. A radar system has a transmitter that emits radio waves called radar signals in predetermined directions. Then these come into contact with an object they are usually reflected and/or scattered in many directions. Radar signals are reflected especially well by materials of considerable electrical conductivity – especially by most metals, by seawater, by wet land, and by wetlands. The radar signals that are reflected back towards the transmitter are the desirable ones that make radar work. If the object is moving either closer or farther away, there is a slight change in the frequency of the radio waves, due to the Doppler effect.

2. Radar receivers are usually, but not always in the same location as the transmitter. Although the reflected radar signals captured by the receiving antenna are usually very weak, these signals can be strengthened by the electronic amplifiers that all radar sets contain. The weak absorption of radio waves by the medium through which it passes is what enables radar sets to detect objects at relatively-long ranges – ranges at which other electromagnetic wavelengths, such as visible light, infrared light, and ultraviolet light, are too strongly attenuated. In particular, there are weather conditions under which radar works well regardless of the weather. Such things as fog, clouds, rain, falling snow, and sleet that block visible light are usually transparent to radio waves.

3. Finally, radar relies on its own transmissions, rather than light from the Sun or the Moon, or from electromagnetic waves emitted by the objects themselves, such as infrared wavelengths (heat). This process of directing artificial radio waves towards objects is called illumination, regardless of the fact that radio waves are completely invisible to the human eye or cameras.

1. Определите, какое утверждение соответствует тексту.

1) Bad weather conditions such as fog, clouds, rain, falling snow, and sleet can upset the work of the radar.

2) Radar can detect an object even without radio signals being reflected back towards the transmitter.

3) Radar signals are transmitted equally both by its own transmissions and electromagnetic waves emitted by the objects themselves.

4) The reflection capacity of radar signals depends on the physical properties of the objects they are reflected from.

2. Завершите утверждение согласно содержанию текста.

Unlike visible light radio waves ...

1) can be reflected from any object

- 2) are not detectible by human eyes
- 3) can reflect from moving objects
- 4) are not usually influenced by weather conditions

3. Ответьте на вопрос.

What enables radio waves to detect objects being far enough from radio transmitter?

- 1) It depends upon the intensity of radio waves' reflection.
- 2) It depends upon the property of the medium they go through.
- 3) It depends upon weather conditions.
- 4) It depends upon the frequency of electromagnetic waves.

4. Определите основную идею текста.

1) People use radar systems which are provided with a transmitter emitting radio waves which are reflected and/or scattered in many directions when coming into contact with an object.

2) Unlike visible light radio waves don't depend much on the medium they go through while detecting objects at relatively-long distance.

3) Radar systems possess important properties enabling people to detect moving or still objects being far away from radio transmitter regardless of weather conditions.

4) Radar relies on its own transmissions, rather than light from the Sun or the Moon or from electromagnetic waves emitted by the objects themselves.

ВАРИАНТ 9

Блок 3.1. Термины

Выберите соответствующие определения:

1. Memory
2. ROM
3. RAM
4. Dynamic RAM
5. Static RAM

1. consists of chips either on the motherboard or on a small circuit board attached to the motherboard

2. is the memory where data is only read and used

3. is the memory that can be instantly changed and hold programs and data while they are in use

4. is recharged many times each second or they will lose their contents

5. doesn't need to be recharged so often and can hold its contents longer

6. retains the data which they hold nonvolatile type of memory

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

Cell-phone Channels

1. A single cell in an analog mobile phone system uses one-seventh of the available duplex voice channels. That is, each cell (of the seven on a hexagonal grid) is using one-seventh of the available channels so it has a unique set of frequencies and there are no collisions. A cell phone carrier typically gets 832 radio frequencies to use in a city. Each cell

phone uses two frequencies per call – a duplex channel – so there are typically 395 voice channels per carrier.

2. Therefore, each cell has about 56 voice channels available. In other words, in any cell, 56 people can be talking on their cell phone at one time. Analog cellular systems are considered first-generation mobile technology, or 1G. With digital transmission methods (2G), the number of available channels increases. For example, a TDMA-based digital system (more on TDMA later) can carry three times as many calls as an analog system, so each cell has about 168 channels available.

3. Cell phones have low-power transmitters in them. Many cell phones have two signal strengths: 0.6 watts and 3 watts (for comparison, most CB radios transmit at 4 watts). The base station is also transmitting at low power. Low-power transmitters have two advantages. The transmissions of a base station and the phones within its cell do not make it very far outside that cell. The power consumption of the cell phone, which is normally battery-operated, is relatively low. Low power means small batteries, and this is what has made handheld cellular phones possible.

1. Содержанию текста соответствует утверждение.

- 1) A cell usually contains more voice channels than it is used at one time.
- 2) A unique set of frequencies is available for cell phone carriers only in cities.
- 3) A cell phone carrier usually obtains over 800 cell grids and only 2 frequencies.
- 4) A regular cell phone has got from one to seven voice channels.

2. Завершите утверждение согласно содержанию текста.

Lower power transmitters ...

- 1) increase the power consumption of cells
- 2) allow to minimize the size of cell phone batteries
- 3) usually are not located in cell phones
- 4) always transmit signals at 6 watt

3. Ответьте на вопрос.

What is 1G technology?

- 1) It is the first digital technology which can be used by 56 people only at one time.
- 2) This technology increases the number of calls one cell phone can carry

simultaneously.

3) This digital technology was the predecessor of 2G technology, it had a pretty low capacity.

4) It is the first cell phone technology which makes 56 voice channels available for each cell.

4. Основной идеей текста является.

1) Cell phone carrier is available now in every city and can provide its services to many cell phone users.

2) Low-power transmitters have a lot of advantages; one of them is the size of battery operated cell phone.

3) A cell can carry multiple calls at one time and due to low-power transmitters technology a cell phone has got a small size.

4) 2G technology is more popular nowadays because of its bigger capacity for one

cell comparing to 1G technology.

ВАРИАНТ 10

Блок 3.1. Термины

Выберите соответствующие определения:

1. Application software
2. General-purpose programs
3. Business programs
4. Intelligent applications
5. Utility

1. helps people accomplish specific tasks
2. handle tasks common for many users such as word-processing, spreadsheets, graphics, databases
3. support various functions of a company, namely accounting, marketing, production and so on
4. focus on expanding the role of the computer beyond the traditional data processing functions
5. help people improve the performance of a computer, perform special-related tasks
6. perform the research and development tasks needed in different engineering

Блок 3.2. Чтение.

Прочитайте текст и выполните задания, следующие за ним.

What is inside a typical satellite?

1. Satellites come in all shapes and sizes and play a variety of roles. For example, weather satellites contain cameras that can return photos of Earth's weather, either from fixed geostationary positions or from polar orbits. Communications satellites allow telephone and data conversations to be replayed through the satellite. The most important feature of a communications satellites is the transponder – a radio that receives a conversation at one frequency and then amplifies it and retransmits it back to Earth on another frequency. A satellite normally contains hundreds or thousands of transponders. Broadcast satellites broadcast television signals from one point to another (similar to communications satellites).

2. Scientific satellites perform a variety of scientific missions. The Hubble Space Telescope is the most famous scientific satellite, but there are many others looking at everything from sun spots to gamma rays. Navigational satellites help ships and planes navigate. Rescue satellites respond to radio distress signals. Military satellites are up there, but much of the actual application information remains secret. Applications may include relaying encrypted communication, nuclear monitoring, observing energy movements, early warning of missile launches, eavesdropping on terrestrial radio links, radar imaging, photography.

3. Despite the significant differences between all of these satellites, they have several things in common. All of them have a radio system and antenna. At the very least, most satellites have a radio transmitter/receiver so that the ground-control crew can request status information from the satellite and monitor its health. Many satellites can be controlled in various ways from the ground to do anything from change the orbit to reprogram the

computer system.

1. Содержанию текста соответствует утверждение.

1) One satellite usually operates only one radio transmitter, one radio wave receiver and one frequency.

2) All the satellites are different in size as well as in functions but they usually have the same round form.

3) Each satellite has got its own frequency to receive and send signals which have to be amplified to be received.

4) The common feature of communication satellites is an installed radio which can get and send signals back to the Earth.

2. Завершите утверждение согласно содержанию текста.

Military satellites are usually used ...

1) to help civil ships navigate

2) for secret purposes

3) exclusively for photography

4) to look at sun spots from space

3. Ответьте на вопрос.

What features can one find in every satellite?

1) Satellites are always operated with a radio system and antenna.

2) Ground-control groups regularly request data from satellites.

3) A ground-control group can reprogram every satellite any time.

4) Satellites constantly receive and send radio signals.

4. Основной идеей текста является.

1) Military and scientific satellites are the most important ones because they perform vital for human-being missions.

2) Satellites serve in multiple spheres of our life and have different functions though all of them have some common features.

3) A satellite consists of many elements; the most important of them are transponders, i.e. a radio that receives signals from the Earth.

4) A radio system and antenna are the basic elements of any satellite because they are used to run satellites.

ОК-5

БЛОК 3 (ВЛАДЕТЬ)

СОБЕСЕДОВАНИЕ ПО ТЕМАМ:

ОБЩИЕ ТЕМЫ: "О себе", "Моя семья", "Наш институт", "Учеба в институте", "Я и моя страна", "Мой родной город".

ОБЩЕПРОФЕССИОНАЛЬНЫЕ ТЕМЫ: "Компьютерная система", "Аппаратное обеспечение. Центральный процессор", "Аппаратное обеспечение. Память", "Аппаратное обеспечение. Устройства ввода и вывода", "Аппаратное обеспечение. Запоминающее устройство", "Программное обеспечение. Система программного обеспечения", "Программное обеспечение. Прикладное программное обеспечение", "Данные".

ВАРИАНТ 1

1. Could you tell us about yourself? What is your occupation?
2. How many departments are there at your institute? What are they?
3. Where is the Russian Federation situated? What is the total area of the country?
4. What is your native town? Why is called so?
5. What kind of device is a computer? What is it used for?
6. What are the critical components of the hardware?
7. What is ROM required for?
8. What are the instructions of ROM used for?

ВАРИАНТ 2

1. What is your occupation?
2. Who are your relatives? Where do they live?
3. What countries does Russia border on?
4. What degrees does your Institute award? In what areas?
5. What degree do you study for?/What faculty do you study at?
6. What is storage? What is the goal of storage?
7. Why are computers considered general-purpose machines?
8. What does the system software exist for?

ВАРИАНТ 3

1. What does the family mean to you?
2. What courses do the students take?
3. What is the population of Russia?
4. When was your native town founded? What is its population?
5. What does a computer system consist of?
6. What is the purpose of the central processing unit and the memory?
7. What are the instructions of ROM used for?
8. What are the most commonly used input devices?

ВАРИАНТ 4

1. What do you look like? Do you look like your parents?
2. Do you attend all lectures, seminars and practical classes? What type of class do you like most of all?
3. What is the capital of our country?
4. What are the largest cities in Russia?
5. What functions do storage devices perform?
6. What languages are used for writing computer programs?
7. What is the application software required for?
8. What is the relationship between data and information?

ВАРИАНТ 5

1. What is your hobby?
2. What kind of family would you like to have in future?
3. What end-of-term tests and exams will you take? Which of them will be the easiest/the most difficult for you?
4. What is the climate like in Russia?
5. What are the educational institutions of your native town?

6. What is the purpose of hardware?
7. What are the instructions of ROM used for?
8. What task do output devices perform?

ВАРИАНТ 6

1. How many are you in the family?
2. What institute facilities and resources do you use to prepare for seminars or practical classes?
3. How many rivers are there in Russia? What are the longest rivers in the country?
4. Are there any squares and monument in your native town? What are they?
5. How are programming languages classified?
6. What can make it easier for the user to learn and employ each application in a package?
7. Can the computer understand data in the form it is entered into it?
8. What are the tasks of software?

ВАРИАНТ 7

1. Where are you from? What is your occupation?
2. What does the family mean to you?
3. Do you attend all lectures, seminars and practical classes? What type of class do you like most of all?
4. What can you say about the present economic situation in Russia?
5. What is the only form of data representation that the computer understands?
6. In what form is data used in the computer?
7. What is the control unit used for?
8. How many kinds of RAM exist?

ВАРИАНТ 8

1. What kind of person are you?
2. What kind/sort of person is your mother?
3. What institute facilities and resources do you use to prepare for seminars or practical classes?
4. What is the cultural life of your native town?
5. What are the most commonly used output devices?
6. What are the main categories of storage media?
7. What kinds of programming languages does the computer employ?
8. What are general-purpose applications used for? What do they include?

ВАРИАНТ 9

1. What do you look like? Do you look like your parents?
2. How many departments are there at your institute? What are they?
3. What great Russians do you know?
4. Are there any squares and monument in native town? What are they?
5. What does the arithmetic logic unit serve for?
6. Does dynamic RAM keep data longer than static RAM?
7. Why isn't static RAM very often used in PCs?
8. What device can produce images of a large format?

ВАРИАНТ 10

1. What kind of family would you like to have in future?
2. How many departments are there at your institute? What are they?
3. What are the historical monuments of the past?
4. Do tourists come to your native town? What attracts them? What you recommend them to visit?
5. What great men were born in your native town?
6. Why can this type of storage medium hold data permanently?
7. What are the main functions of the OS?
8. What can utility programs do? What are the examples of utilities?

Максимальная сумма баллов, набираемая студентом по дисциплине «Иностранный язык» равна 100.

Оценка в баллах	Оценка по шкале	Обоснование	Уровень сформированности компетенций
Более 80	«Отлично»	Содержание курса освоено полностью, без пробелов, необходимые практические навыки работы с освоенным материалом сформированы, все предусмотренные программой обучения учебные задания выполнены, качество их выполнения оценено числом баллов, близким к максимальному	Высокий уровень
66-80	«Хорошо»	Содержание курса освоено полностью, без пробелов, некоторые практические навыки работы с освоенным материалом сформированы недостаточно, все предусмотренные программой обучения учебные задания выполнены, качество выполнения ни одного из них не оценено минимальным числом баллов, некоторые виды заданий выполнены с ошибками	Продвинутый уровень
50-65	«Удовлетворительно»	Содержание курса освоено	Пороговый

		частично, но пробелы не носят существенного характера, необходимые практические навыки работы с освоенным материалом в основном сформированы, большинство предусмотренных программой обучения учебных заданий выполнено, некоторые из выполненных заданий, возможно, содержат ошибки	<i>уровень</i>
Менее 50	«Неудовлетворительно»	Содержание курса не освоено, необходимые практические навыки работы не сформированы, выполненные учебные задания содержат грубые ошибки	Компетенции не сформированы